



COOKE FOUNDATION, LIMITED  
...  
ANNUAL REPORT 2016



ANNA CHARLOTTE COOKE

(1853–1934)

*photo by Matteo Sandona*



CHARLES MONTAGUE COOKE

(1849–1909)

*photo by Jim Carter*

## COOK FOUNDATION, LIMITED MISSION STATEMENT

The Cooke Foundation supports worthy endeavors  
in the community that the family feels will make a significant  
difference in the betterment and welfare of the people of Hawaii.



# HISTORY



On June 1, 1920, the forerunner of the Cooke Foundation, Limited, the Charles M. and Anna C. Cooke Trust, was created by Anna C. Cooke. The purpose of the Trust was:

“to assure in some measure the continuance of, and also to extend and expand, all worthy endeavors for the betterment and welfare of this community and other communities by gifts and donations to the United States of America, any State, Territory, or any political subdivision thereof, and to corporations now or here after organized and operated exclusively for religious, charitable, scientific, or educational purposes, or for the prevention of cruelty to children or animals...”

The funding for the Trust was 300 shares of Charles M. Cooke, Limited.

Anna Charlotte Cooke was born in Honolulu on September 5, 1853, the fifth child of William H. and Mary H. Rice, who were missionaries to the Islands. She grew up on Kauai, and in April of 1874 married Charles Montague Cooke. Charles M. Cooke was born in Honolulu on May 16, 1849, the fifth child of the missionaries Amos S. and Juliette M. Cooke. He died on August 17, 1909.

Charles M. Cooke, Ltd. was formed, at Charles' suggestion, by incorporating his and Anna's holdings. He had obtained his considerable assets over the years by first working for Castle

and Cooke; by investing in sailing ships carrying sugar, molasses, and rice; by becoming a partner in Lewers and Cooke, Ltd., a lumber company; by acquiring large holdings in Lihue Plantation, Hawaiian Agricultural Company, and C. Brewer Company; and through other investments, such as Hawaiian Electric Company, Mutual Telephone Company, and Ewa Plantation Company. After his retirement in 1894, he and P.C. Jones started Bank of Hawaii in 1897 and, later, Hawaiian Trust Company.

In 1898, as Charles was making his will, he wrote to Anna, in California at the time, suggesting that they merge their estates. He did not want his holdings to be made public when he died, as was customary in those times. Additionally, as stated in his will:

“...the object of forming said corporation (Charles M. Cooke, Ltd.) was to hold my wife's and my own estate intact for the benefit and enjoyment of our children...”

Anna agreed to this plan, so Charles M. Cooke, Ltd. was formed with one-fifth shares belonging to Anna, and four-fifths to Charles M. Cooke. Clarence H. Cooke, speaking of his father:

“...I have often marveled at the clear foresight of father in forming this corporation as a means of holding the family as a unit, each of his children continuing to hold equal interest in ownership. That never could have



resulted if a distribution of his holdings had been made at the time of his passing, thus keeping the family together, and continuing the form of investments along the lines that he personally originated...”

Charles M. Cooke, Ltd. was dissolved at the end of 1942, and its assets distributed to its 58 stockholders. The first Trustees of the Charles M. and Anna C. Cooke Trust were Anna C. Cooke and her six children: C. Montague Cooke, Jr., Clarence H. Cooke, George P. Cooke, Richard A. Cooke, Alice C. Spalding, and Theodore A. Cooke. Meetings were held on Thanksgiving Day on Anna’s lanai at her country home at Malaekahana.

In 1971, Theodore Cooke, who had served as president of the Trust since 1944 when he succeeded Clarence Cooke, resigned. Richard Cooke, Jr. was then elected president of the Trust that had now passed to the third generation of Cookes.

In June of 1971, Charles M. and Anna C. Cooke Trust, a private foundation, was incorporated in compliance with the Internal Revenue Code. Charles M. and Anna C. Cooke, Ltd. was formed. In 1972, the first annual report was published by the Trust. Four Trustee meetings per year were scheduled. Past meetings had been held once a year in December at Theodore Cooke’s home. The assets of the Trust were transferred to Hawaiian Trust Company, Ltd. to act as financial agent, manage the endowment portfolio, and act as grants administrator. Prior to this, Clarence Cooke and then Theodore Cooke had managed the portfolio and been grants administrators.

The number of Trustees was later increased from five to six so that each family would be represented.

In 1980, the name of Charles M. and Anna C. Cooke, Ltd. was changed to the Cooke Foundation, Limited,

“...recognizing the expanded interests of family members, and wishing to reflect this broadened perspective, we have become the Cooke Foundation, Limited as of July 1, 1980.”

Samuel A. Cooke was made a Trustee in 1973, and when Richard Cooke moved to California in 1989, Samuel Cooke, a member of the fourth generation, was elected president. In 1988, the Hawaii Community Foundation was made grants administrator.

At the 1987 April meeting, the Trustees adopted the policy that each Trustee appoint one or two alternates from their branch of the family to serve in their stead when they were unable to attend a meeting, or in the case of the Trustee’s death, to be the successor to the Trustee, subject to the board’s approval. The Alternate Trustees receive a copy of the minutes of meetings and attend the last board meeting of each year. In this way, the Trustees felt that more members of the family would become involved in the Cooke Foundation, Limited.

*Quotations are from Charles Montague Cooke 1849–1909 by Clarence H. Cooke, 1942; and Cooke Foundation, Limited, 1980 Annual Report.*



# TRUSTEES AND SUCCESSORS OF CHARLES M. COOKE, LIMITED

Charles M. and Anna C. Cooke Trust and the Cooke Foundation, Limited

ORIGINAL TRUSTEES	SUCCESSOR TRUSTEES		
Anna C. Cooke 1920 – D. 1934			
C. Montague Cooke Jr. 1920 – D. 1948	Carolene C. Wrenn T. 1948 – R. 1971	Samuel A. Cooke T. 1973 – R. 2012	Catherine L. Cooke T. 2012 –  Gregory C. Wrenn T. 2014 –
Clarence H. Cooke 1920 – D. 1944	Richard A. Cooke Jr. T. 1944 – R. 1998	Lynne Johnson T. 1998 – R. 2014	
George P. Cooke 1920 – D. 1960	Dora C. Derby T. 1971 – R. 1989	Anna Derby Blackwell T. 1989 – R. 2008	Caroline Bond Davis T. 2008 –
Richard A. Cooke 1920 – D. 1941	Dorothea C. Paris T. 1941 – D. 1982	Betty P. Dunford T. 1982 – R. 2004	Elisabeth (Lissa) Dunford T. 2004 –
Alice C. Spalding 1920 – R. 1963	Phillip E. Spalding T. 1963 – R. 1971	Charles C. Spalding T. 1971 – R. 1991	Charles C. Spalding Jr. T. 1991 –
Theodore A. Cooke 1920 – R. 1971	Catherine C. Summers T. 1971 – R. 1993	Dale S. Bachman T. 1993 –	



# OFFICERS AND TRUSTEES



## PICTURED (LEFT TO RIGHT)

Catherine L. Cooke, *Vice President & Trustee*  
Fred Cowell, *Alternate Trustee*  
Elizabeth (Lissa) Dunford, *Vice President & Trustee*  
Robert Cowell, *Alternate Trustee*  
James (Toby) King, *Alternate Trustee*  
Dale S. Bachman, *President & Trustee*  
Amber Strong Makaiau, *Alternate Trustee*  
Gregory C. Wrenn, *Vice President & Trustee*  
Juliet Matsumura, *Alternate Trustee*  
Nicole Spalding, *Alternate Trustee*

## NOT PICTURED

Alison Baclig, *Alternate Trustee*  
Boyd Davis Bond, *Alternate Trustee*  
Edith Cooke, *Alternate Trustee*  
Rikki Cooke, *Alternate Trustee*  
Caroline Bond Davis, *Vice President, Secretary & Trustee*  
Lynne Johnson, *Vice President & Trustee Emeriti*  
Charles C. Spalding Jr., *Vice President, Treasurer & Trustee*  
Tyler C. Spalding, *Alternate Trustee*

# IN LOVING MEMORY OF ANNA BLACKWELL



Hawaii has lost a loving and devoted daughter, one of those born in the generation that saw the islands transition from the territorial period through World War II into statehood. “Five-foot-two and larger than life,” Anna Derby (Bond, Howe) Blackwell died peacefully at The Queen’s Medical Center on October 18, 2016.

Anna Charlotte Kalaninuiaiaamaumau Derby was born in Kapiolani Hospital on August 12, 1932 in Honolulu, Territory of Hawaii, as the oldest of four children born to Stephen and Dora (Cooke) Derby of Makiki Heights. A proud descendant of three missionary families, Anna grew up hearing stories of the kingdom period from those who had lived through it, and throughout her own life she endeavored to pass those stories on to everyone she knew.

As a young girl, she was a student of Kumu Hula Helen Desha-Beamer, and Anna continued to enjoy hula for the rest of her life, ensuring that her four daughters learned the tradition as well. Anna often attributed her vast knowledge of Hawaiian culture and history in part to the chants she had learned and danced in her lifetime. At the age of 84 she was still dancing, for Michael Pili Pang in Honolulu while her granddaughter Lahela Langan dances for Kumu Pang in Waimea on Hawaii Island. Another great influence in Anna’s early life was her grandpa George P. Cooke, her mother’s father, whom she spent summers with on Molokai. He was manager of the Molokai Ranch, inducted into the Paniolo Hall of Fame, and is also remembered for his

service in the Territorial Legislature, but she remembers him for teaching her to play cribbage and for the many old songs he taught her that she in turn taught to her children.

The war years in Hawaii also made a deep impact on Anna, and both the habits she acquired and the friendships she made stayed with her for life. Family and neighbors would gather some nights in homes with a piano and bring ukulele and guitars along with instruments made from washboards, spoons, or an upside down wash tub. They would pull the black-out curtains tight around the windows and play Hawaiian music by candlelight, to pass the songs on and to keep spirits up in war time. This group dubbed themselves the “Makiki Heights Hawaiian Music Society” and they continued to meet for decades after the war, albeit less often, passing on the songs and stories of the times that had brought them together. As the years dispersed that group, the idea stayed alive with the informal “Hawaiian Sing” hui that is hosted periodically in different homes and was a great joy to Anna and her family in the last decades of her life.

Anna began her education at Hanahauoli and Punahou School on Oahu, later attending Miss Porter’s School and Vassar College on the U.S. mainland before returning to the University of Hawaii at Manoa to begin a course of study in Pacific anthropology. This was interrupted by her first marriage in 1952, to Charles H. “Charlie” Bond of Honolulu, also a missionary descendant,



and Anna spent most of the 1960s and 70s following her husband to different plantations on Maui, Hawaii Island, and Oahu while raising their five children, Caroline, Susan (Suzi), Boyd Davis, Sarah (Sally), and Elizabeth (Betsy) Bond. Anna and Charlie were divorced in 1970, and as Anna used to say, “I became a single, working mother well before it became fashionable!”

Anna found work doing public relations for the YWCA on Richards Street while moonlighting as a freelance editor for numerous writers and magazines, and also helping research and write a book on Hawaiian petroglyphs. Just as she was settling into the life of a single working woman, Anna met Robert D. “Bob” Howe, a former Navy man of Santa Cruz, CA, whom she married in 1976. Bob must have loved her dearly, for he stayed with her through the bulk of her children’s teenaged years, and her children are agreed that Bob was the love of their mother’s life, but sadly he died in 1981 and Anna became “the widow Howe” for a time, focusing all her attention on her job as the first Executive Director of the Moanalua Gardens Foundation.

In that capacity Anna not only successfully fought the State to keep H-3 freeway out of Moanalua Valley, she also conceptualized and founded the Prince Lot Hula Festival in Moanalua Gardens, distinguished as an exhibition rather than a competition, and noteworthy for the construction and dedication of the first hula mound in modern times, at the beginning of what is recognized now as the modern Hawaiian Renaissance. Promoting environmental education as a strategy to help save the valley, Anna created what became the widely distributed Ohia Project binder used in the Hawaii public school system. This taught students about the unique ecosystems in the Hawaiian Islands almost a decade before environmental education became a mandate in public education nationwide.

Anna found love once more and in 1984 married Lt. Col Jesse E. Blackwell, who remained in the employ of the U.S. Government following his retirement from active duty. Anna followed him to assignments in Christchurch, New Zealand and Seattle, Washington before returning to live in Hawaii, enjoying junkets now and then to Germany, China, Japan, and reunions on the East Coast. Anna loved to travel and explore,

and kept family and friends informed with postcards and letters along the way. Everywhere they lived, Anna and Jesse stayed involved in the Episcopal Church with Jesse participating in the lay ministry while Anna sang in the choir. She particularly enjoyed the years she sang for John McCreary in the St. Andrews Cathedral Choir, and with the Honolulu Symphony Chorus. In Christchurch, Anna also found time to continue her education and when she returned to Hawaii, she finally completed her studies at Hawaii Pacific University earning her BA in Pacific studies in 1991. Sadly, Jesse passed in 2003 and Anna became a single working woman once again.

Anna is one of those who failed at retirement, continuing to sing with various choirs; volunteering for the KHON Action Line; serving as a committee chair for the Daughters of Hawaii; and delivering Meals on Wheels on not one but two routes, when she wasn’t attending meetings as one of their board members, all the while travelling as needed to attend graduations and weddings and other joyous events with her far-flung family. With such a full life, it was difficult to go anywhere with Anna without running into someone she knew, or, more likely, was related to either as ‘calabash cousins’ or by blood. She touched many, many lives in so many places and in so many ways, with humor, style, and unconditional love, that we should count ourselves lucky.

Anna was a dedicated Trustee of the Cooke Foundation until she retired in 2008. While the programs she supported spanned all the interest areas of the Foundation, Anna was particularly knowledgeable about the work of the Honolulu Academy of Arts (now, the Honolulu Museum of Art). Anna often served as the historian for the foundation, sharing stories about the Cooke family and their work in the community.

Anna is survived by her siblings Philander C. Derby and his wife, George Anne; Martha D. McDaniel, and John M. Derby and his wife, Lyn; by her five children mentioned above; her seven grandchildren; and eleven great-grandchildren, all of whom collectively were the center of her life, along with many nieces, nephews, and her beloved adopted dog, Bubba.



# YEAR IN REVIEW 2016

The Trustees of the Cooke Foundation are proud to support the efforts of Hawaii nonprofit organizations that provide meaningful programs and services and develop innovative ways to maximize their resources. Through grant awards to charitable organizations, the Cooke Foundation invests in and contributes to the well-being of communities throughout our state. We are pleased to highlight the work of four grantee organizations which exemplify the variety and impact of the projects funded by the Foundation this year.

These programs and services, as well as the others listed in this report, enrich the lives of many in our community. With deep appreciation, we salute the tireless work of the leadership, staff, and volunteers of Hawaii's nonprofit organizations.



**Dale S. Bachman**  
*President & Trustee*



## AMERICAN BIRD CONSERVANCY

The American Bird Conservancy (ABC), which is dedicated to conserving native bird species and their habitats throughout the Americas, has been working in Hawaii to preserve the Hawaiian Petrel. This seafaring bird — native to the islands of Kauai, Lanai, and Maui — has been listed as an endangered species since 1967. The Hawaiian Petrel's population of 4,500 breeding pairs has been in decline because of habitat degradation by feral, non-native pigs and goats, and invasive plants, as well as predation by non-native predators. With the support of the Cooke Foundation, ABC successfully restored Nihoku, a seven-acre area of the Kilauea Point National Wildlife Refuge on Kauai, in preparation for translocating Hawaiian Petrel chicks from other nesting locations. ABC removed invasive plants and restored the area with low-growing native grasses and forbs, plants that provide a more suitable nesting habitat for petrels. Additionally, ABC eradicated non-native predators from the area, including rodents and cats, and a Barn Owl. A total of ten petrel chicks were translocated, with nine successfully fledging. ABC expects that in three to five years, using the constellations as their map, these birds will return to Nihoku to breed, establishing new generations of the Hawaiian Petrel.



*Hawaiian Petrel Chick in a natal burrow on Kauai. Photo by Andre Raine.*





## AFTER SCHOOL ALL STARS

After-School All-Stars Hawaii (ASAS) partners with ten schools on Oahu and Hawaii Island to provide after-school and summer programs designed to keep children safe and help them achieve in school and in their lives. With a grant from the Cooke Foundation, ASAS provided after-school academic and enrichment activities to over 1,900 students in the 2014–2015 school year. In addition to academic and sports-related activities, all of ASAS's students participated in a service learning project through which they contributed to the betterment of their communities. The service learning projects were created and led by the students, and include a homeless outreach project, a Hawaiian Monk Seal awareness and fundraising project, preparing meals for firefighters, interviewing community members about their social concerns, and reading to young children. As ASAS describes it, the service learning projects allow the students the chance to be a “hero.”



*After School All Stars at the Hawaii Capitol to advocate for the importance of after-school programs.*





## BLUE PLANET FOUNDATION

A grant from the Cooke Foundation helped the Blue Planet Foundation with its mission to establish paths for clean energy in Hawaii through its WEfficiency program. WEfficiency is a unique crowdfunding campaign designed to support nonprofits to install energy-efficient equipment; the savings they realize from the new equipment is then used to pay back their funders, who “recycle” the funds to support other nonprofits. Since May 2014, the Blue Planet Foundation has helped six nonprofit projects, including five LED lighting upgrades and one heating, ventilation, and air conditioning (HVAC) project, worth over \$400,000 in crowdfunded contributions. Blue Planet Foundation estimates that, over the next ten years, the energy efficiency upgrades will result in \$1,226,968 in nonprofit energy savings, prevent 212,669 gallons of oil from being imported to Hawaii, and avoid 5,086,584 pounds of CO<sub>2</sub> from being released into the air.



*Boys and Girls Club of Hawaii teens play a pickup game under new efficient gym lighting at the Spalding Clubhouse.*



# HUI NOEAU VISUAL ARTS CENTER

Hui Noeau Visual Arts Center is a community-based visual arts organization, offering the communities on Maui access to quality arts instruction and lifelong learning in the arts. The Center is located on the historic estate of Kaluanui, which consists of housing structures, stables, and a garage, all of which have been transformed into fully functioning artist studios, fine art galleries, and classrooms.



*Before and after pictures of the exterior of the printmaking studio (garage) at Hui Noeau Visual Arts Center.*



*The interior of the printmaking studio.*



## COMPARATIVE SUMMARY OF GRANT & CONTRIBUTION DISTRIBUTIONS

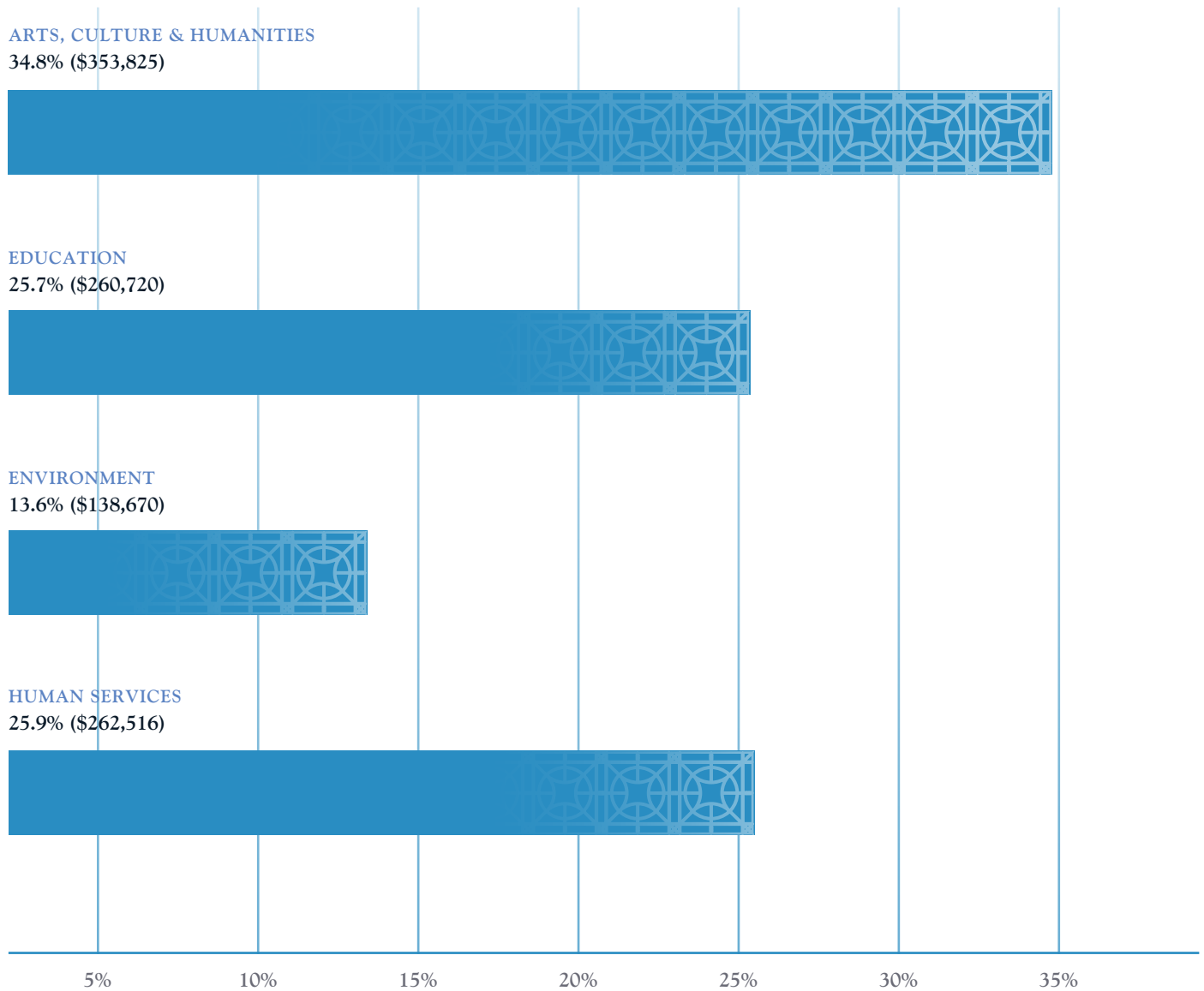
	2016		2015		2014		2013		2012	
ARTS, CULTURE & HUMANITIES	353,825	34.8%	322,000	42.0%	439,768	36.4%	389,500	36.4%	245,000	30.5%
EDUCATION	260,720	25.7%	138,000	18.0%	261,500	21.7%	188,000	17.6%	178,000	22.1%
ENVIRONMENT	138,670	13.6%	120,000	15.6%	183,500	15.3%	129,800	12.1%	110,000	13.7%
HEALTH			25,000	3.3%	50,000	4.2%	70,000	6.5%	80,000	10.0%
HUMAN SERVICES	262,516	25.9%	162,200	21.1%	266,166	22.2%	218,585	20.4%	130,034	16.2%
RELIGIOUS/ SPIRITUAL DEVELOPMENT							10,000	0.9%	35,000	4.4%
YOUTH DEVELOPMENT							65,000	6.1%		
OTHER									25,000	3.1%
TOTAL	1,015,731	100%	\$767,200	100%	\$1,200,934	100%	\$1,070,885	100%	\$978,085	100%

*\*Years Ended June 30, 2016–2012*





## PERCENT OF TOTAL GRANTS FOR 2016





# 2016 GRANTS

July 1, 2015 – June 30, 2016

## ARTS, CULTURE & HUMANITIES

### CAPITAL

#### BALLET HAWAII

New Nutcracker Set and Costumes ..... 10,000

#### BISHOP MUSEUM

Comprehensive Architectural and  
Programmatic Renovation of Pacific Hall ..... 25,000

#### CATHEDRAL CHURCH OF ST. ANDREW

Restoring the Cathedral's Aeolian Skinner Organ ..... 25,000

#### HUI NOEAU

Print Studio Rehabilitation Project ..... 10,000

#### MANOA HERITAGE CENTER

Manoa Heritage Center Visitor Hale  
and Education Center ..... 50,000

#### PANIOLO PRESERVATION SOCIETY

Support Funds for Build-out of a Gift Shop  
at the Paniolo Heritage Center at Pukalani Stables ..... 5,000

#### WEST HAWAII DANCE THEATRE

Dance Studio Renovation ..... 4,000

### PROGRAM

#### CHAMBER MUSIC HAWAII

Big Island Performance of Hawaiian Narrated  
Pakaa Lanakila! — Part of CMH Pakaa Project ..... 5,000

#### HANA ARTS

Hana Community Theatre Presents: Hana Legends ..... 5,000

#### HAWAII CRAFTSMEN

Basic Program Expansion ..... 8,325

#### HAWAII OPERA THEATRE

Hawaii Opera Theatre Production of  
A Midsummer Night's Dream by Benjamin Britten ..... 20,000

#### HAWAII PERFORMING ARTS COMPANY, LTD.

Manoa Valley Theatre Website Redesign ..... 4,500

#### HAWAII SYMPHONY ORCHESTRA

Hawaii Symphony Orchestra Season ..... 25,000

#### HAWAII YOUTH OPERA CHORUS

Music Education for Oahu Elementary Schools ..... 10,000

#### HAWAIIAN MISSION CHILDREN'S SOCIETY

Preservation and Access:

The Missionary Letters and Photographs ..... 17,000

#### HONOLULU ACADEMY OF ARTS

#### DBA HONOLULU MUSEUM OF ART

Annual Grant ..... 100,000

#### UNIVERSITY OF HAWAII FOUNDATION

Imayo: Japan's New Traditionists ..... 20,000

#### VOLCANO ART CENTER

Sculpture Garden at Nialani ..... 5,000

#### YOUNG OF HEART WORKSHOP

CONTACT 2016 ..... 5,000

### TOTAL FOR ARTS, CULTURE

& HUMANITIES ..... \$353,825

## EDUCATION

### CAPITAL

#### IAO UNITED CHURCH OF CHRIST

Iao Preschool's Artificial Turf for Playground Areas Project ..... 10,000

#### ISLAND SCHOOL

Bus Fleet Update ..... 20,000

#### MAKIKI CHRISTIAN CHURCH

Makiki Christian Church Preschool  
Outdoor Classroom & Play Area Renovation ..... 5,000

#### UNIVERSITY OF HAWAII FOUNDATION

Culinary Institute of the Pacific at Diamond Head ..... 25,000

### PROGRAM

#### BIG ISLAND MEDIATION, INC.

Phase 3: Middle/High School Pilot Program:  
Conflict Resolution Education and Peer Mediation ..... 5,000

#### BLUE PLANET FOUNDATION

Student Energy Innovation Pathway ..... 10,000

#### BOYS & GIRLS CLUB OF HAWAII

General Operations ..... 25,000

#### GROW SOME GOOD

Grow Some Good School Gardens Program ..... 10,000



#### **HAWAII ALLIANCE FOR ARTS IN EDUCATION**

Turnaround Arts Hawaii ..... 15,000

#### **HONOLULU COMMUNITY ACTION PROGRAM**

Youth Services ..... 13,720

#### **IMUA FAMILY SERVICES**

Early Childhood Development Program ..... 20,000

#### **INNOVATIONS PUBLIC CHARTER SCHOOL**

Outdoor Learning Laboratories ..... 5,000

#### **JUNIOR ACHIEVEMENT OF HAWAII, INC.**

Financial Literacy in Title I Schools ..... 10,000

#### **KANU O KA AINA LEARNING OHANA**

Outdoor STEAM Learning Laboratory ..... 8,500

#### **KCAA PRESCHOOLS OF HAWAII**

Improvements to KCAA Na Lei Preschool in Kalihi ..... 10,000

#### **KUIKAHI MEDIATION CENTER, INC.**

East Hawaii Peer Mediation  
Elementary School Pilot Project — Year 2 ..... 5,000

#### **LANAI UNION CHURCH**

Step-Up Afterschool Program ..... 5,000

#### **STATE OF HAWAII, DEPT. OF EDUCATION, ALVAH A. SCOTT ELEMENTARY SCHOOL**

Peace Garden ..... 5,000

#### **STATE OF HAWAII, DEPT. OF EDUCATION, LANAI HIGH AND ELEMENTARY SCHOOL**

Lanai Mural Project ..... 5,000

#### **TEACH FOR AMERICA**

Malama Napua ..... 10,000

#### **THE CENTER FOR INDEPENDENT DOCUMENTARY, INC.**

Qwaves: A Place In The Middle ..... 10,000

#### **UNIVERSITY OF HAWAII FOUNDATION**

Philosopher in Residence 2016–17 ..... 28,500

**TOTAL FOR EDUCATION ..... \$260,720**

## **ENVIRONMENT**

### **CAPITAL**

#### **MOLOKAI LAND TRUST**

Molokai Land Trust Operations &  
Service Learning Center Capital Project ..... 25,000

#### **NATIONAL TROPICAL BOTANICAL GARDEN**

Cultivating Paradise: The Campaign  
for National Tropical Botanical Garden ..... 25,000

### **PROGRAM**

#### **CONSERVATION INTERNATIONAL FOUNDATION**

Building the Sustainability of Community-based Fisheries  
in Milolii South Kona, Hawaii ..... 5,000

#### **HAWAII FOREST INSTITUTE**

Keauhou Bird Conservation Center Discovery Forest ..... 8,670

#### **HAWAII PACIFIC UNIVERSITY**

Coral Reef Conservation through  
Applied Research and Education ..... 5,000

#### **MALAMA MAUNALUA**

Create a Site Model of Marine Restoration  
at Paiko Restoration Area ..... 20,000

#### **MOANALUA GARDENS FOUNDATION, INC.**

Huakai o Kamananui No Na Keiki ..... 5,000

#### **PAEPAE O HEEIA**

Aina Momona ..... 10,000

#### **TRUST FOR PUBLIC LAND**

Kanewai Spring ..... 35,000

**TOTAL FOR ENVIRONMENT ..... \$138,670**





## HUMAN SERVICES

### CAPITAL

#### CHURCH OF THE CROSSROADS

Crossroads Renovation Project ..... 10,000

#### FAMILY LIFE CENTER

Repair of Men's Outside Bathroom ..... 5,000

#### HAWAII ISLAND COMMUNITY DEVELOPMENT CORPORATION

Hilo Adult Day Center ..... 25,000

#### HOSPICE MAUI, INC.

Hale Hooluolu 5-Bed Residential Hospice Facility ..... 20,000

#### KAUAI HABITAT FOR HUMANITY

Eleele Iluna Subdivision Infrastructure ..... 25,000

#### LAA KEA FOUNDATION

Creating Employment Solutions for Maui's Special  
Adults Along with Revenue for the Organization ..... 10,000

#### LOKELANI OHANA

Hale Lokelani Ohana ADA Renovations ..... 16,127

### PROGRAM

#### BIG BROTHERS BIG SISTERS HAWAII, INC.

Expansion of West Hawaii Island Pilot ..... 2,500

#### FRIENDS OF THE CHILDREN'S

JUSTICE CENTER OF MAUI, INC.  
Fulfill Clothing Requests of Abused Children  
and Awareness and Prevention Training ..... 15,000

#### GUIDE DOGS OF HAWAII

Get Ahead with Technology ..... 5,000

#### HABITAT FOR HUMANITY WEST HAWAII

Financial Literacy Program ..... 10,000

#### HAWAII COMMUNITY FOUNDATION

Pathways to Resilient Communities ..... 33,334

#### HONOLULU HABITAT FOR HUMANITY

Senior Home Preservation Program ..... 10,000

#### HOPE SERVICES HAWAII, INC.

Hawaii Island Homeless Service Expansion Project ..... 50,000

#### NA KEIKI O EMALIA

Children's Bereavement Program ..... 10,555

#### YWCA OF OAHU

S.E.E.D.S. Initiative ..... 15,000

**TOTAL FOR HUMAN SERVICES ..... \$262,516**

**TOTAL GRANTS  
& CONTRIBUTIONS ..... \$1,015,731**

# 2017 GRANT APPLICATION GUIDELINES

## MISSION

The Cooke Foundation supports worthy endeavors in the community that the family feels will make a significant difference in the betterment and welfare of the people of Hawaii.

## ELIGIBILITY AND PRIORITIES

- The Foundation's priority interests are arts, culture, and humanities; education; environment; and human services. The Foundation may make grants in other areas of interest at the discretion of the Trustees, but unsolicited proposals outside its priority interests will not be considered.
- Applicants must be classified under section 501(c)(3) of the Internal Revenue Code. The Foundation does not make grants to supporting organizations classified under section 509(a)(3) of the Internal Revenue Code.
- Applicants must be in existence for five years based on the IRS ruling date of federal income tax exemption and be in stable financial condition.
- The Foundation does not generally fund loans; endowments; funds for re-granting; conferences, festivals, and similar one-time events; religious programs; activities that have already occurred; scholarships; and grants to individuals or for the benefit of identified individuals.
- Applications from a unit of the University of Hawaii must be submitted through the University of Hawaii Foundation.
- A grantee may not receive more than one grant in any fiscal year (July through June), except that a grantee serving as the fiscal sponsor for another organization may receive a second grant for its own project. Fiscal sponsors are eligible to sponsor multiple projects at a time, including their own; however, the Foundation's guidelines below, regarding ongoing funding and support for two consecutive fiscal years, will apply to fiscally sponsored organizations, as well as organizations serving as a fiscal sponsor.
- The Cooke Foundation encourages Hawaii nonprofit organizations to build their long-term sustainability through support from diverse funding sources such as foundation grants, public grants, contracts, individual donations, and earned income. The Foundation generally does not provide ongoing funding, support any one program for more than two consecutive fiscal years, or fund any one organization for more than two consecutive fiscal years.
- The Foundation may choose to fund over a number of years. In the case of a multi-year pledge, payments are released in twelve-month intervals, and each payment is contingent on receipt of a satisfactory progress report.
- Requests for more than \$20,000 must be sponsored by a Trustee.
- Requests for more than \$5,000 should demonstrate that the Cooke Foundation portion of the budget does not exceed 30% of the total project budget.
- The Foundation does not accept incomplete applications or applications from organizations with overdue reports.



## APPLICATION PROCEDURES

**Online Submission:** This application is available for online submission. Your organization must first establish an online account with the Hawaii Community Foundation to access the online application. Please go to <https://nexus.hawaiicommunityfoundation.org/nonprofit> to request an account or, if you already have an account, to access the online application.

### Note

If you are requesting an account for the first time, it may take two to three days for you to receive the account information. We recommend that you request your account early to give yourself adequate time to complete the application by the submission deadline. If you are not able to submit your proposal online, please contact Ophelia Bitanga-Isreal via email at [obitanga-isreal@hcf-hawaii.org](mailto:obitanga-isreal@hcf-hawaii.org) or call (808)566-5593, toll free from neighbor islands (888)731-3863 ext. 593.

## EXECUTIVE SUMMARY

Please summarize the proposal narrative that follows as concisely as possible, using the same headings. (Maximum 4,000 character count, single spaced)

## PROPOSAL NARRATIVE

**Organization:** Describe the organization, including mission, history, year established, geographic reach, staff size, and staff capabilities to conduct the proposed work. (Maximum 3,500 character count, single spaced)

**Problem or opportunity:** Describe the problem or opportunity to be addressed by the project. Describe the population that will benefit from the project, including an estimate of size or numbers. (Maximum 5,000 character count, single spaced)

**Activities:** Describe the activities to be performed, and the services or products to be delivered, including quantities and a timeline. If the project is a partnership, describe each partner's role. Explain why you chose this approach to the problem or opportunity. (Maximum 5,000 character count, single spaced)

**Expected outcomes:** Explain how participants or the community will benefit. (Provide specific, measurable, expected results.) Describe the plan to determine the effectiveness of the project. (Maximum 3,000 character count, single spaced)

**Funding plan:** Explain the project budget, including adjustments to be made if not all anticipated funding is received. Describe the plan, if any, to continue funding the project after the grant period ends. Requests to the Foundation over \$5,000 may not exceed 30% of the project budget. (Maximum 3,000 character count, single spaced)

## ADDENDUM FOR CAPITAL REQUESTS

**Capital Campaign:** Describe how the capital campaign is being conducted and the experience of board members and staff with capital campaigns. Identify how much funding has been secured as of the date of the proposal. (Maximum 3,000 character count, single spaced)

**Construction:** Describe the form of site control, including relevant terms of long-term leases or purchase agreements if not under ownership. Describe the status and timeline for design and engineering work and the status of required permits. Provide the source for cost estimates. Describe who will manage the design and construction phases and their experience in this work. (Maximum 2,500 character count single spaced)





## ADDITIONAL REQUIRED DOCUMENTS

- Board of Directors list
- IRS 501(c)(3) determination letter (not required if the organization has supplied the letter in previous applications to the Foundation or if applying through a fiscal sponsor)
- Organization's annual operating budget for the current year
- Organization's balance sheet for the most recently completed fiscal year
- Organization's income statement (or profit/loss statement) for the most recently completed fiscal year. Audited financial statements are preferred but not required. Local units of national organizations must submit local unit financial information.

### If a fiscal sponsor is involved, please upload the following additional files:

- Fiscal sponsor's Board of Directors Resolution authorizing project fiscal sponsorship available at: <http://www.hawaiicommunityfoundation.org/nonprofits/fiscal-sponsor-materials>
- Fiscal Sponsor's Agreement available at: <http://www.hawaiicommunityfoundation.org/nonprofits/fiscal-sponsor-materials>
- Fiscal Sponsor's IRS 501(c)(3) determination letter
- Fiscal Sponsor's Board of Director's list
- Fiscal Sponsor's annual operating budget for the current year
- Fiscal Sponsor's balance sheet for the most recently completed fiscal year
- Fiscal Sponsor's income statement (or profit/loss statement) for the most recently completed fiscal year. Audited financial statements are preferred but not required. Local units of national organizations must submit local unit financial information.

## DEADLINES

Applications submitted by	...will be considered at the Trustee's meeting in
March 1, 2017	May
September 1, 2017	December

### Notes

We recognize the significance of diacritical markings in written Hawaiian as pronunciation guides, but have opted not to use them in this digital report since they display inconsistently across various computer platforms/ browsers and do not conform to search engine optimization.

The design of this report incorporates patterns featured at the Honolulu Museum of Art, originally founded as the Honolulu Academy of Art by Anna Rice Cooke in 1927 and a longtime grantee of the Cooke Foundation, Limited.



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