



COOKE FOUNDATION, LIMITED
2018 ANNUAL REPORT





ANNA CHARLOTTE COOKE
(1853–1934)

photo by Matteo Sandona



CHARLES MONTAGUE COOKE
(1849–1909)

photo by Jim Carter

MISSION STATEMENT

*The Cooke Foundation supports worthy endeavors
in the community that the family feels will make a significant
difference in the betterment and welfare of the people of Hawaii.*

HISTORY

On June 1, 1920, the forerunner of the Cooke Foundation, Limited, the Charles M. and Anna C. Cooke Trust, was created by Anna C. Cooke. The purpose of the Trust was:

"to assure in some measure the continuance of, and also to extend and expand, all worthy endeavors for the betterment and welfare of this community and other communities by gifts and donations to the United States of America, any State, Territory, or any political subdivision thereof, and to corporations now or here after organized and operated exclusively for religious, charitable, scientific, or educational purposes, or for the prevention of cruelty to children or animals ..."

The funding for the Trust was 300 shares of Charles M. Cooke, Limited.

Company, and C. Brewer Company; and through other investments, such as Hawaiian Electric Company, Mutual Telephone Company, and Ewa Plantation Company. After his retirement in 1894, he and P.C. Jones started Bank of Hawaii in 1897 and, later, Hawaiian Trust Company.

In 1898, as Charles was making his will, he wrote to Anna, in California at the time, suggesting that they merge their estates. He did not want his holdings to be made public when he died, as was customary in those times. Additionally, as stated in his will:

"... the object of forming said corporation (Charles M. Cooke, Ltd.) was to hold my wife's and my own estate intact for the benefit and enjoyment of our children ..."

"... extend and expand, all worthy endeavors for the betterment and welfare of this community and other communities ..."

Anna Charlotte Cooke was born in Honolulu on September 5, 1853, the fifth child of William H. and Mary H. Rice, who were missionaries to the Islands. She grew up on Kauai, and in April of 1874 married Charles Montague Cooke. Charles M. Cooke was born in Honolulu on May 16, 1849, the fifth child of the missionaries Amos S. and Juliette M. Cooke. He died on August 17, 1909.

Charles M. Cooke, Ltd. was formed, at Charles' suggestion, by incorporating his and Anna's holdings. He had obtained his considerable assets over the years by first working for Castle and Cooke; by investing in sailing ships carrying sugar, molasses, and rice; by becoming a partner in Lewers and Cooke, Ltd., a lumber company; by acquiring large holdings in Lihue Plantation, Hawaiian Agricultural

Anna agreed to this plan, so Charles M. Cooke, Ltd. was formed with one-fifth shares belonging to Anna, and four-fifths to Charles M. Cooke. Clarence H. Cooke, speaking of his father:

"... I have often marveled at the clear foresight of father in forming this corporation as a means of holding the family as a unit, each of his children continuing to hold equal interest in ownership. That never could have resulted if a distribution of his holdings had been made at the time of his passing, thus keeping the family together, and continuing the form of investments along the lines that he personally originated ..."

Charles M. Cooke, Ltd. was dissolved at the end of 1942, and its assets distributed to its 58 stockholders.

The first Trustees of the Charles M. and Anna C. Cooke Trust were Anna C. Cooke and her six children: C. Montague Cooke, Jr., Clarence H. Cooke, George P. Cooke, Richard A. Cooke, Alice C. Spalding, and Theodore A. Cooke. Meetings were held on Thanksgiving Day on Anna's lanai at her country home at Malaekahana.

In 1971, Theodore Cooke, who had served as president of the Trust since 1944 when he succeeded Clarence Cooke, resigned. Richard Cooke, Jr. was then elected president of the Trust that had now passed to the third generation of Cookes.

In June of 1971, Charles M. and Anna C. Cooke Trust, a private foundation, was incorporated in compliance with the Internal Revenue Code. Charles M. and Anna C. Cooke, Ltd. was formed. In 1972, the first annual report was published by the Trust. Four Trustee meetings per year were scheduled. Past meetings had been held once a year in December at Theodore Cooke's home. The assets of the Trust were transferred to Hawaiian Trust Company, Ltd. to act as financial agent, manage the endowment portfolio, and act as grants administrator. Prior to this, Clarence Cooke and then Theodore Cooke had managed the portfolio and been grants administrators. The number of

Trustees was later increased from five to six so that each family would be represented.

In 1980, the name of Charles M. and Anna C. Cooke, Ltd. was changed to the Cooke Foundation, Limited,

"...recognizing the expanded interests of family members, and wishing to reflect this broadened perspective, we have become the Cooke Foundation, Limited as of July 1, 1980."

Samuel A. Cooke was made a Trustee in 1973, and when Richard Cooke moved to California in 1989, Samuel Cooke, a member of the fourth generation, was elected president. In 1988, the Hawaii Community Foundation was made grants administrator.

At the 1987 April meeting, the Trustees adopted the policy that each Trustee appoint one or two alternates from their branch of the family to serve in their stead when they were unable to attend a meeting, or in the case of the Trustee's death, to be the successor to the Trustee, subject to the board's approval. The Alternate Trustees receive a copy of the minutes of meetings and attend the last board meeting of each year. In this way, the Trustees felt that more members of the family would become involved in the Cooke Foundation, Limited.

TRUSTEES & SUCCESSORS

Charles M. and Anna C. Cooke Trust and the Cooke Foundation, Limited

ORIGINAL TRUSTEES	SUCCESSOR TRUSTEES		
Anna C. Cooke 1920 – D. 1934			
C. Montague Cooke Jr. 1920 – D. 1948	Carolene C. Wrenn T. 1948 – R. 1971	Samuel A. Cooke T. 1973 – R. 2012	Catherine L. Cooke T. 2012 –
Clarence H. Cooke 1920 – D. 1944	Richard A. Cooke Jr. T. 1944 – R. 1998	Lynne Johnson T. 1998 – R. 2014	Gregory C. Wrenn T. 2014 –
George P. Cooke 1920 – D. 1960	Dora C. Derby T. 1971 – R. 1989	Anna Derby Blackwell T. 1989 – R. 2008	Caroline Bond Davis T. 2008 –
Richard A. Cooke 1920 – D. 1941	Dorothea C. Paris T. 1941 – D. 1982	Betty P. Dunford T. 1982 – R. 2004	Elisabeth (Lissa) Dunford T. 2004 –
Alice C. Spalding 1920 – R. 1963	Phillip E. Spalding T. 1963 – R. 1971	Charles C. Spalding T. 1971 – R. 1991	Charles C. Spalding Jr. T. 1991 –
Theodore A. Cooke 1920 – R. 1971	Catherine C. Summers T. 1971 – R. 1993	Dale S. Bachman T. 1993 – R. 2017	Amber Strong Makaiau T. 2017 –

OFFICERS & TRUSTEES



PICTURED FRONT ROW (LEFT TO RIGHT)

Gregory C. Wrenn, *President & Trustee*
Amber Strong Makaiau, *Vice President & Trustee*
Elizabeth (Lissa) Dunford, *Vice President & Trustee*
Fred Cowell, *Alternate Trustee*
Edith Cooke, *Alternate Trustee*

PICTURED MIDDLE ROW (LEFT TO RIGHT)

Alison Baclig, *Alternate Trustee*
Dale Bachman, *Alternate Trustee*
Nicole Spalding, *Alternate Trustee*
Catherine Cooke, *Vice President & Trustee*
Caroline Bond Davis, *Vice President, Secretary & Trustee*
Juliet Matsumura, *Alternate Trustee*
Charles C. Spalding Jr., *Vice President, Treasurer & Trustee*
Boyd Davis Bond, *Alternate Trustee*
Craig Spalding, *Alternate Trustee*

PICTURED BACK ROW (LEFT TO RIGHT)

Rikki Cooke, *Alternate Trustee*
Hudson Cowell, *Future Alternate Trustee*
Robert Cowell, *Alternate Trustee*

NOT PICTURED

Lynne Johnson, *Trustee Emeriti*
James (Toby) King, *Alternate Trustee*

THE COOKE FAMILY AND HANAHAUOLI SCHOOL: 100 YEARS AND LOOKING FORWARD

Founded in 1918, Hanahauoli School is a 100-year-old testament to the American progressive education movement. Established by Sophie and George Cooke, the daughter-in-law and third son of Charles Montague and Anna Rice Cooke, Hanahauoli started out as an experiment in John Dewey's "controversial new philosophy of education" (Palmer, 1968, p. 1). It represented a radical departure from more traditional approaches to schooling. The name Hanahauoli, which translates as "joyful work," was bestowed by Sophie's brother, Henry. In her memoir, Sophie Cooke explains the genesis of this institution:

I attended a series of lectures for mothers on 'Literature for Children,' given at Washington Place by Mrs. Goodrun Thorne-Thomsen from the Francis Parker School in Chicago. These talks were fascinating to me, and I was happy to meet Mrs. Thorne-Thomsen and got to know her quite well. I discussed my particular situation as to my children's education with her and she suggested that I start a little school of my own and invite other children to join. This idea appealed to me, so we moved the home next door to us on Makiki Heights, which we had recently bought, down to an empty lot on Makiki and Nehoa Streets which belonged to Charles M. Cooke, Ltd ... Hanahauoli started with fifteen children ... Carolene and Charley Cooke ... and our Dora and Paul [Cooke] ... Our school was 'progressive' in every sense of the word. We tried new methods and broke with the stilted formal

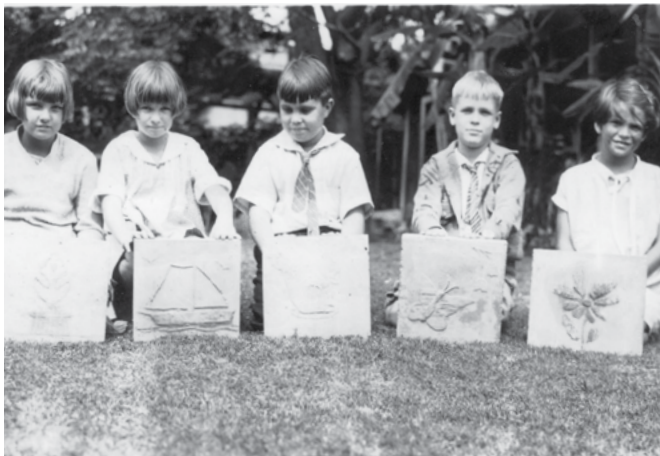


Sophie Cooke speaking at Hanahauoli School's 40th Anniversary in 1958.

type of instruction which was common at that time ... we persisted, and I note that many of the methods — of correlating the work and 'learning by doing' — have been widely adopted in the public schools. Our crowning event was when Dr. John Dewey, who had advocated this theory of teaching, and Mrs. Dewey, came to visit our school and gave us the 'green light.' This gratified us! (Cooke, 1964, pp. 78-79)

Since Dewey's "green light," many generations of Cookes and children of Hawaii have attended Hanahauoli School, which to this day, continues to carry on the vision of Dewey

"Our school was 'progressive' in every sense of the word. We tried new methods and broke with the stilted formal type of instruction which was common at that time ... we persisted ..."



The stepping stone ceremonies from 1943 and 2018 demonstrate the continued traditions.

and other progressive educators who dedicated their lives to making “a child’s school life more meaningful.” (Palmer, 1968, p. 1)

Initially, the finances to start the school were borrowed by George and Sophie Cooke from Bank of Hawaii. This helped to pay for the teachers’ salaries, many of whom were recruited from other progressive schools that were being started around the same time in Chicago and New York. By the school’s second year it grew to accommodate 26 children, and about 62 in the third year. Today, Hanahauoli School goes from junior kindergarten through sixth grade and has an enrollment of about 210, with a faculty and staff of 40.

Unique to the school are many of Hanahauoli’s long-held traditions, most of which originate from the earliest days of the school.



These events and “rituals,” ... help to build a strong social foundation for children who learn what it means to plan and look forward to experiences that have held meaning for generations. Makahiki, a celebration of thanksgiving; the Holiday Program and tree cutting; the 6th Grade odyssey that includes stepping stone making, oratories, and Olympics; morning flag; the Head of School handshaking at the end of the day and the slipper toss at the end of the school year are all traditions that are looked forward to and woven into the life of the school each year. And, children research, plan, learn and are the focus of each one. (Hanahauoli School, 2018)

Deeply grounded in Sophie and George Cooke’s early vision, the school and its many traditions have grown and evolved over the years, and in many ways, remained the



The Makahiki celebration connects students to the culture and meaning of thanks throughout the generations as shown in 1933 and 2018.



*“Hanahauoli School memorialized the legacy
of the Cooke’s original vision for
progressive education in the community”*

same. Above all it has remained committed to Sophie’s original belief that the most “valuable thing in life is to develop a child’s initiative.” (Cooke, 1964, pp. 78-79)

Since its inception, Hanahauoli has emerged as one of the preeminent independent elementary schools in Hawaii (if not globally) because of its adherence to its early progressive mission, which places a great emphasis on validating childhood; real-world teaching and learning; and the idea that the school itself should be a cooperative society that embodies ideal democratic living. With that said, recognition over time has not come without criticism, as many in the community were initially skeptical of Hanahauoli’s forward thinking curriculum and innovative approaches to teaching and learning. In her book about

Hanahauoli School, Louisa F. Palmer, a former head of the school, writes:

To break with tradition has always been a difficult thing to explain. Words have many different meanings to people. To label work at this new school in 1918 as ‘joyous work’ immediately meant only play to many, as well as the lowering of academic standards. And when phrases like self-expression, creative work, and freedom were added, this immediately was translated by the school’s critics as ‘children doing as they please, no discipline, etc.’ The idea was not yet accepted that school work utilizing a child’s real interests and abilities gave him the motive power to do his best. Few could conceive that a child’s school should be, not a



With the issuing an annual gift starting in 2018 to recognize the Centennial, the Cooke Foundation and family will continue its strong connection to Hanahauoli School for many years to come.

thing apart, but a vital element of youth and growth – ‘a process of living and not simply a preparation for future living’ – as Dr. Dewey expressed it in My Pedagogic Creed. (Palmer, 1968, p. 15)

Now in the school’s one-hundredth year, the Centennial marks an important milestone, and a timely one for the Hanahauoli School community to celebrate its prescient origins, reflect on areas of growth, and look forward to imagine what progressive education will look like at Hanahauoli School in the next 100 years.

With strong ties to the Hanahauoli School community, the Cooke family at-large and the Cooke Foundation, Limited, are honored to be a part of the school’s history and this monumental observance of the school’s 100th birthday. Records from the Hawaii Community Foundation demonstrate Cooke Foundation’s substantial giving to the school since 1998. In Spring 2018, the Foundation issued its first annual gift to the school of \$50,000. This inaugural annual gift – like those that are given to the Honolulu Museum of Art, the Manoa Heritage Center, and The Nature Conservancy of Hawaii – signifies the Cooke Foundation’s deep trust in the organization and its desire to work in collaboration with Hanahauoli School to carry out its mission. In addition to monetary gifts,

many family members have given their time and talent by working at the school. This includes Dr. Lynne Johnson (Development Director, 1986–1991), Alison Baclic (Teacher, 1988–present), Juliet Matsumura (Teacher, 2018–present), and Dr. Amber Strong Makaiau (Director of the Professional Development Center, 2018–present). Finally, it is important to note the number of family members who have served on the Hanahauoli School Board of Trustees, including Dora Derby (1939–1975), Catherine Cooke Summers (1965–1969), and John Derby, Sr. (1971–1987).

In her memoir, Sophie Judd Cooke writes, “I hope Hanahauoli will be my ‘monument’ when I pass out of the picture.” (Cooke, 1964, pp. 80) Given the incredible success of this small school that started out as an idea, not only has Hanahauoli School memorialized the legacy of the Cooke’s original vision for progressive education in the community at large, but it has also helped to shape the culture of her family in future generations. For this we are thankful.

References:

Cooke, S. J. (1964). *Sincerely Sophie*. Honolulu, HI: Tongg Publishing Co., LTD.
Hanahauoli School. (2018). Retrieved from: www.hanahauoli.org.
Palmer, L. F. (1968). *Memories of Hanahauoli: The first fifty years*. Honolulu, HI: Hanahauoli School.



From the beginning, Cooke family members have attended and been involved in founding, teaching, administration, and funding of Hanahauoli School, and of course all have enjoyed playing on the jungle gym from 1921 to 2018.

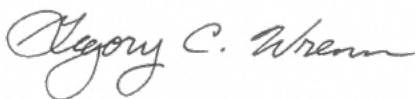


A YEAR IN REVIEW 2018

The Trustees of the Cooke Foundation, Ltd. are proud to support the efforts of Hawaii nonprofit organizations that provide meaningful programs and services and develop innovative ways to maximize their resources. Through grant awards to charitable organizations, the Cooke Foundation invests in and contributes to the well-being of communities throughout our state. In this report, we are pleased to highlight the work of several grantee organizations, which exemplify the variety and impact of the projects funded by the Foundation this year.

This was a year of transition for the Cooke Foundation as the torch was passed in 2018 to the next generation of descendants with the retirement of Trustee and President Dale S. Bachman. Dale served as a Foundation Trustee for 25 years and President for the past six years. We are grateful to Dale for her wisdom and guidance over a quarter of a century, and pleased that she will continue to serve the Foundation in her new capacity as an Alternate Trustee. Amber Strong Makaiau was elected as Dale's successor, having previously served as an Alternate Trustee. The transition has been seamless and we are delighted to welcome Amber as our newest Trustee. I am deeply honored and humbled to assume the position of the Cooke Foundation's sixth President, continuing the vision set forth by my great-great-grandmother, Anna Charlotte Rice Cooke, nearly 100 years later.

Most importantly, with deep appreciation we salute the tireless work of the leadership, staff and volunteers of Hawaii's nonprofit organizations. In countless ways, they enrich the lives of many in our community.



Gregory C. Wrenn

President & Trustee

HABITAT FOR HUMANITY HAWAII ISLAND

The ambitious project “Blitz Build 2017” is one of Habitat for Humanity Hawaii Island’s greatest accomplishments yet. From September 13 to 23, 2017, with all of their committed community partners and volunteers, Habitat for Humanity Hawaii Island built 10 new affordable homes in 10 days for deserving families and their children. With the assistance of the Cooke Foundation, they were able to serve 10 families consisting of 47 individuals in the age range of 3–67 years. There were 30 volunteers per home each day just working on the construction. In addition, there were numerous volunteers attending to cultural protocol, hospitality, food prep, cleaning, parking, security, delivery, first aid, and shuttle service. They are proud to say that there were 750 total volunteers over the 10-day period that contributed to the success of the project and helped to maintain the affordability of the homes. These 10 families now have energy efficient homes to call their own and are able to begin a new life based on a solid financial foundation. Habitat for Humanity Hawaii Island has gone from the category of home builder to meeting the criteria of a community and neighborhood builder.



Over 750 volunteers helped Habitat for Humanity Hawaii Island build 10 homes in 10 days during the Blitz Build 2017 for families that included 47 individuals, creating a community and neighborhood.

HONOLULU COMMUNITY ACTION PROGRAM



This was Honolulu Community Action Program Youth Services' sixteenth program year, providing competency-based education instruction (C-Base), work readiness training, and work experience for youth (ages 16–24) that have not succeeded in mainstream high school. The overall goal is to help students earn a Hawaii Adult Community School Diploma and move into the workforce. While working towards a diploma, students are provided one-on-one tutoring to improve math, language, writing, and communication skills. Work readiness training focuses on workforce preparation, interpersonal skills, customer service, and decision-making skills. Students are placed in on-the-job training as an unsubsidized or volunteer worker to assist in obtaining full-time employment. Funding from the Cooke Foundation provided for bus passes, as well other program necessities, for students to attend C-Base and/or employment as all of the youth served are from low-income families and cannot afford transportation costs. By removing this barrier, education and employment retention increases.

The goal of the Honolulu Community Action Program Youth Services is to help students that are not succeeding in mainstream high school earn a Hawaii Adult Community School Diploma.



Students met with the manager of the Starbucks located at Bishop St./Merchant St. to learn about skills needed to be ready for the workforce.

IMUA FAMILY SERVICES

Imua Family Services assists children and their families overcome developmental learning challenges during the child's most critical formative years with programs such as through the Early Childhood Development Program (ECDP). This program provides one-on-one therapeutic services to children with mild to moderate delays and training for teachers and parents so they can better support the children's development. During this grant period, ECDP served 108 children and their families with therapy taking place in the setting of the family's choice. Through workshops on Maui and a mini-conference on Molokai,

33 educators received training focused on providing support and understanding to children with challenging behaviors as well as speech and language development and sensory needs. With support from the Cooke Foundation, ECDP successfully implemented a 6-month Social Language Program at the Imua Inclusion Preschool and St. Anthony's preschool, reaching 40 students ages 3–5. ECDP is a data-based program that documents and tracks the progress of individual children and as a result, Imua is able to clearly demonstrate the effects of continued therapeutic services.



Imua Family Service served 108 children with mild to moderate developmental delays, their families, and their teachers by providing one-on-one therapeutic services to support the children's development.

MALAMA KAUAI

In an effort to increase local food consumption and production, as well as build community capacity, Malama Kauai is inspiring the next generation of farmers and agriculturalists through the Kauai Ag Internship Program. With support from the Cooke Foundation, the program was able to expand from a winter break pilot program, started in 2015, to a year-round program offering paid internships and educational awards to assist with college costs. Interns completed service projects, went on field trips, completed hands-on projects at over 30 different locations, and networked with over 45 partners and guest speakers. Internships provided students insight into various aspects of farming, soil health, crop cover, eliminating invasive species, water conservation, and beekeeping. Participants were also introduced to a variety of locally owned farms and businesses to learn about small business development and career opportunities. Interns reported feeling better prepared for jobs in agriculture and more confident in themselves and their ability to find an agriculture-based job.



Students attend programs during winter, spring, and summer school breaks and now have the opportunity for year-round internships through Malama Kauai to become the next generation of farmers and agriculturalists to help Hawaii become more sustainable and self-sufficient.



COMPARATIVE SUMMARY

Grant and Contribution Distributions

**Years Ended June 30, 2018–2014.*

YEAR	2018		2017		2016		2015		2014	
ARTS, CULTURE & HUMANITIES	368,994	39%	339,500	34.5%	353,825	34.8%	322,000	42.0%	439,768	36.4%
EDUCATION	261,000	27%	139,000	14.1%	260,720	25.7%	138,000	18.0%	261,500	21.7%
ENVIRONMENT	102,985	11%	153,000	15.6%	138,670	13.6%	120,000	15.6%	183,500	15.3%
HEALTH	—		—		—		25,000	3.3%	50,000	4.2%
HUMAN SERVICES	217,600	23%	351,500	35.8%	262,516	25.9%	162,200	21.1%	266,166	22.2%
TOTAL	\$950,579	100%	\$983,000	100%	\$1,015,731	100%	\$767,200	100%	\$1,200,934	100%

PERCENT OF TOTAL GRANTS FOR 2018

ARTS, CULTURE & HUMANITIES

39% (\$368,994)



EDUCATION

27% (\$261,000)



ENVIRONMENT

11% (\$102,985)



HUMAN SERVICES

23% (\$217,600)



5% 10% 15% 20% 25% 30% 35% 40%

GRANTS FOR 2018

JULY 1, 2017 – JUNE 30, 2018

ARTS, CULTURE & HUMANITIES

CAPITAL

LYMAN HOUSE MEMORIAL MUSEUM

Island Heritage Gallery 50,000

MID-PACIFIC INSTITUTE

Kawaiahao Dance Studio 25,000

WAIOLI CORPORATION

Final Phase of the Historic
Mahamoku Museum Restoration Project 15,000

PROGRAM

AHA KANE FOUNDATION FOR THE ADVANCEMENT OF NATIVE HAWAIIAN MALES

Mana Olelo 19,000

BALLET HAWAII

The Sleeping Beauty Angels 5,000

FILM INDEPENDENT INC

Taxi Dance Film LLC: Last Taxi Dance 5,000

FRACTURED ATLAS PRODUCTIONS, INC.

TRADES A.i.R. 19,994

HAWAII OPERA THEATRE

As One 20,000

HAWAIIAN MISSION CHILDREN'S SOCIETY

Partners in Change:
Re-visioning the Missionary Album 25,000

HONOLULU ACADEMY OF ARTS DBA HONOLULU MUSEUM OF ART

Annual Grant 100,000

KOKUA KALIHI VALLEY

COMPREHENSIVE FAMILY SERVICES

Art and Aina 10,000

MA KA HANA KA IKE BUILDING PROGRAM

Hoi la Haloa 20,000

MANOA HERITAGE CENTER

Annual Grant 50,000

VOLCANO ART CENTER

Volcano Art Center Glass Works Program 5,000

TOTAL ARTS, CULTURE & HUMANITIES

\$368,994

EDUCATION

CAPITAL

ASSETS SCHOOL

Building a K-4 Village 25,000

CHAMINADE UNIVERSITY OF HONOLULU

New Intercollegiate Athletics Support Facilities:
Phase 2 25,000

KUPU

Green Jobs Training Center 30,000

LE JARDIN ACADEMY

Lower School Playground Renovation 10,000

UNIVERSITY OF HAWAII FOUNDATION

Glass Art Studio Renovation 50,000

UNIVERSITY OF HAWAII FOUNDATION

John Young Museum of Art 25,000

PROGRAM

BOY SCOUTS OF AMERICA ALOHA COUNCIL

Scouting STEM Initiative 5,000

DRUG POLICY FORUM OF HAWAII

Medical Cannabis & Opioid Epidemic 5,000

GIRL SCOUTS OF HAWAII

Statewide Archery Program 11,000

HANAHAUOLI SCHOOL

Annual Grant 50,000

IMUA FAMILY SERVICES

Keiki Connect: An Inclusive Parent-Toddler
Social Learning Group 5,000

STATE OF HAWAII, DEPT. OF EDUCATION, KOHALA ELEMENTARY SCHOOL

Discovery Garden 5,000

STATE OF HAWAII, DEPT. OF EDUCATION, KOHALA HIGH & INTERMEDIATE SCHOOL

Cowboy Pride Wall 5,000

STATE OF HAWAII, DEPT. OF EDUCATION, LOKELANI INTERMEDIATE SCHOOL

Mural Project 5,000

THINKTECH HAWAII

Mobile Application Project 5,000

TOTAL EDUCATION **261,000**

ENVIRONMENT

PROGRAM

AMERICAN BIRD CONSERVANCY

Conserving Kauai's Vanishing Forest Birds 10,000

CORAL REEF ALLIANCE

Citizen Science Solutions to Benefit Coral Reefs
and Communities on Hawaii Island 5,000

HUI HOOLANA

Hui Hoolana's Native Sanctuary and Seed Bank 15,000

KALAELOA HERITAGE AND LEGACY FOUNDATION

Site 1753 Restoration Project 4,985

MALAMA MAUNALUA

Restore and Conserve Maunalua Bay
by Scaling Up Community Kuleana 25,000

RE-USE HAWAII

Program Tools and Equipment 7,000

STORYBOOK THEATRE OF HAWAII

It's Their Home Too! 11,000

THE NATURE CONSERVANCY OF HAWAII

Annual Grant 25,000

TOTAL ENVIRONMENT **102,985**

HUMAN SERVICES

CAPITAL

ALTERNATIVE STRUCTURES INTERNATIONAL

Developing Kahumana Community Training Kitchen
for Homeless/Unemployed/Low-Income People
in Waianae 20,000

HABITAT FOR HUMANITY HAWAII ISLAND, INC.

Equipped to Serve the Community 20,000

HALE KIPA, INC.

A New Home for Hale Kipa 50,000

HAWAII ISLAND COMMUNITY DEVELOPMENT CORPORATION

Hilo Adult Day Center 25,000

HOSPICE MAUI, INC.

Hale Hooluolu Five-Bed Residential
Hospice Facility 20,000

PROGRAM

ALA KUKUI, HANA RETREAT

Veterans Program: Returning to Noa 20,000

ALOHA HARVEST

Rescuing Food to Feeding the Hungry 5,000

FAMILY PROMISE OF HAWAII

After Care Program 5,000

FRIENDS OF THE CHILDREN'S

JUSTICE CENTERS OF OAHU

Hoola Na Manao 11,000

HAWAII COMMUNITY FOUNDATION

Hawaii Island Volcano Recovery Fund 5,000

HAWAII COMMUNITY FOUNDATION

Hunger Coalition 10,000

HAWAII COMMUNITY FOUNDATION

Kauai Relief and Recovery Fund 5,700

KAUAI FOOD BANK INC.

Keiki Cafe 10,000

THE SALVATION ARMY-HAWAIIAN &

PACIFIC ISLANDS DIVISION

Women's Way Expansion Project 10,900

TOTAL HUMAN SERVICES **217,600**

TOTAL COOKE
FOUNDATION, LTD. **950,579**

2019 GRANT APPLICATION GUIDELINES

MISSION

The Cooke Foundation supports worthy endeavors in the community that the family feels will make a significant difference in the betterment and welfare of the people of Hawaii.

ELIGIBILITY AND PRIORITIES

- The Foundation's priority interests are arts, culture, and humanities; education; environment; and human services. The Foundation may make grants in other areas of interest at the discretion of the Trustees, but unsolicited proposals outside its priority interests will not be considered.
- Applicants must be classified under section 501(c)(3) of the Internal Revenue Code. The Foundation does not make grants to supporting organizations classified under section 509(a)(3) of the Internal Revenue Code.
- Applicants must be in existence for five years based on the IRS ruling date of federal income tax exemption and be in stable financial condition. Applicants that do not meet the five-year eligibility requirement must be sponsored by a Trustee.
- The Foundation does not generally fund loans; endowments; funds for re-granting; conferences, festivals, and similar one-time events; religious programs; activities that have already occurred; scholarships; and grants to individuals or for the benefit of identified individuals.
- Applications from a unit of the University of Hawaii must be submitted through the University of Hawaii Foundation.
- A grantee may not receive more than one grant in any fiscal year (July through June), except that a grantee serving as the fiscal sponsor for another organization may receive a second grant for its own project. Fiscal sponsors are eligible to sponsor multiple projects at a time, including their own; however, the Foundation's guidelines below, regarding ongoing funding and support for two consecutive fiscal years, will apply to fiscally sponsored organizations, as well as organizations serving as a fiscal sponsor.
- The Cooke Foundation encourages Hawaii nonprofit organizations to build their long-term sustainability through support from diverse funding sources such as foundation grants, public grants, contracts, individual donations, and earned income. The Foundation generally does not provide ongoing funding, support any one program for more than two consecutive fiscal years, or fund any one organization for more than two consecutive fiscal years.
- The Foundation may choose to fund over a number of years. In the case of a multi-year pledge, payments are released in twelve-month intervals, and each payment is contingent on receipt of a satisfactory progress report.
- Requests for more than \$20,000 must be sponsored by a Trustee.
- Requests for more than \$5,000 should demonstrate that the Cooke Foundation portion of the budget does not exceed 30% of the total project budget.
- The Foundation does not accept incomplete applications or applications from organizations with overdue reports.

APPLICATION PROCEDURES

Online Submission: This application is available for online submission. Your organization must first establish an online account with the Hawaii Community Foundation to access the online application. Please go to <https://nexus.hawaiicommunityfoundation.org/nonprofit> to request an account or, if you already have an account, to access the online application.

NOTE

If you are requesting an account for the first time, it may take two to three days for you to receive the account information. We recommend that you request your account early to give yourself adequate time to complete the application by the submission deadline. If you are not able to submit your proposal online, please contact Ophelia Bitanga-Isreal via email at obitanga-isreal@hcf-hawaii.org or call (808) 566-5593, toll free from neighbor islands (888) 731-3863 ext. 593.

EXECUTIVE SUMMARY

Please summarize the proposal narrative that follows as concisely as possible, using the same headings. Maximum 4,000 character count, single spaced.

PROPOSAL NARRATIVE

Organization: Describe the organization, including mission, history, year established, geographic reach, staff size, and staff capabilities to conduct the proposed work. Maximum 3,500 character count, single spaced.

Problem or Opportunity: Describe the problem or opportunity to be addressed by the project. Describe the population that will benefit from the project, including an estimate of size or numbers. Maximum 5,000 character count, single spaced.

Project Overview: Provide a general overview of the project. Explain why you chose this approach to address the problem or opportunity. Provide a project timeline. If this is an ongoing project provide past results and achievements. Maximum 4,500 character count single spaced.

Activities and Expected Results: Complete the Project Matrix form and upload as an attachment (see online application to download form). Describe the activities to be performed, project outputs, anticipated results, and measurement of results.

Funding Plan: Explain the project budget, including adjustments to be made if not all anticipated funding is received. Describe the plan, if any, to continue funding the project after the grant period ends. Requests to the Foundation over \$5,000 may not exceed 30% of the project budget. Maximum 3,000 character count, single spaced.

ADDENDUM FOR CAPITAL REQUESTS

Capital Campaign: Describe how the capital campaign is being conducted and the experience of board members and staff with capital campaigns. Identify how much funding has been secured as of the date of the proposal. Maximum 3,000 character count, single spaced.

Construction: Describe the form of site control, including relevant terms of long-term leases or purchase agreements if not under ownership. Describe the status and timeline for design and engineering work and the status of required permits. Provide the source for cost estimates. Describe who will manage the design and construction phases and their experience in this work. Maximum 2,500 character count single spaced.

ADDITIONAL REQUIRED DOCUMENTS

- Completed Project Matrix Form.
- Board of Directors list.
- IRS 501(c)(3) determination letter (not required if previously applied to the Foundation or if applying through a fiscal sponsor).
- Organization's annual operating budget for the current year.
- Organization's balance sheet for the most recently completed fiscal year.
- Organization's income statement (or profit/loss statement) for the most recently completed fiscal year. Audited financial statements are preferred but not required. Local units of national organizations must submit local unit financial information.
- Project budget showing:
 - Anticipated income (source, amount restrictions, and whether secured or pending).
 - Anticipated expenses (overall expenses, and expenses for which Cooke grant will be used).

If a fiscal sponsor is involved, please upload the following additional files:

- Fiscal sponsor's Board of Directors Resolution authorizing project fiscal sponsorship available at:
<https://www.hawaiicommunityfoundation.org/grants/fiscal-sponsor-materials?>
- Fiscal Sponsor's Agreement available at:
<https://www.hawaiicommunityfoundation.org/grants/fiscal-sponsor-materials?>
- Fiscal Sponsor's IRS 501(c)(3) determination letter.
- Fiscal Sponsor's Board of Directors list.
- Fiscal Sponsor's annual operating budget for the current year.
- Fiscal Sponsor's balance sheet for the most recently completed fiscal year.
- Fiscal Sponsor's income statement (or profit/loss statement) for the most recently completed fiscal year. Audited financial statements are preferred but not required. Local units of national organizations must submit local unit financial information.

DEADLINES

Applications submitted by	... will be considered at the Trustee's meeting in
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March 1, 2019	May
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Completed applications must be submitted by 5:00 p.m. HST on the deadline date indicated above.

There will only be one round of grantmaking in 2019. Grantmaking will resume in 2020 with applications being accepted on September 1, 2020.



COOKE FOUNDATION, LTD.

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Notes

We recognize the significance of diacritical markings in written Hawaiian as pronunciation guides, but have opted not to use them in this digital report since they display inconsistently across various computer platforms/browsers and do not conform to search engine optimization.

Featured on the front and back covers is the old bronze hand bell, purchased in Florence, Italy, that used to be rung to start and end each day at Hanahauoli School, featured in this report in recognition of their 100th anniversary and their ties to the Cooke Family.

