

ANNUAL REPORT

COOKE FOUNDATION, LTD.



20

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MISSION STATEMENT

The Cooke Foundation supports worthy endeavors in the community that the family feels will make a significant difference in the betterment and welfare of the people of Hawaii.



ANNA CHARLOTTE COOKE

(1853–1934)

photo by Matteo Sandona

CHARLES MONTAGUE COOKE

(1849–1909)

photo by Jim Carter



HISTORY

On June 1, 1920, the forerunner of the Cooke Foundation, Limited, the Charles M. and Anna C. Cooke Trust, was created by Anna C. Cooke. The purpose of the Trust was:

“to assure in some measure the continuance of, and also to extend and expand, all worthy endeavors for the betterment and welfare of this community and other communities by gifts and donations to the United States of America, any State, Territory, or any political subdivision thereof, and to corporations now or here after organized and operated exclusively for religious, charitable, scientific, or educational purposes, or for the prevention of cruelty to children or animals...”

The funding for the Trust was 300 shares of Charles M. Cooke, Limited. Anna Charlotte Cooke was born in Honolulu on September 5, 1853, the fifth child of William H. and Mary H. Rice, who were missionaries to the Islands. She grew up on Kauai, and in April of 1874 married Charles Montague Cooke. Charles M. Cooke was born in Honolulu on May 16, 1849, the fifth child of the missionaries Amos S. and Juliette M. Cooke. He died on August 17, 1909.

Charles M. Cooke, Ltd. was formed, at Charles’ suggestion, by incorporating his and Anna’s holdings. He had obtained his considerable assets over the years by first working for Castle and Cooke; by investing in sailing ships carrying sugar, molasses, and rice; by becoming a partner in Lewers and Cooke, Ltd., a lumber company; by acquiring large holdings in Lihue Plantation, Hawaiian Agricultural Company, and C. Brewer Company; and through other investments, such as Hawaiian Electric Company, Mutual Telephone Company, and Ewa Plantation Company. After his retirement in 1894, he and P.C. Jones started Bank of Hawaii in 1897 and, later, Hawaiian Trust Company.

In 1898, as Charles was making his will, he wrote to Anna, in California at the time, suggesting that they merge their estates. He did not want his holdings to be made public when he died, as was customary in those times. Additionally, as stated in his will:

“...the object of forming said corporation (Charles M. Cooke, Ltd.) was to hold my wife’s and my own estate intact for the benefit and enjoyment of our children...”

“...extend and expand, all worthy endeavors for the betterment and welfare of this community and other communities...”

Anna agreed to this plan, so Charles M. Cooke, Ltd. was formed with one-fifth shares belonging to Anna, and four-fifths to Charles M. Cooke. Clarence H. Cooke, speaking of his father:

“...I have often marveled at the clear foresight of father in forming this corporation as a means of holding the family as a unit, each of his children continuing to hold equal interest in ownership. That never could have resulted if a distribution of his holdings had been made at the time of his passing, thus keeping the family together, and continuing the form of investments along the lines that he personally originated...”

Charles M. Cooke, Ltd. was dissolved at the end of 1942, and its assets distributed to its 58 stockholders. The first Trustees of the Charles M. and Anna C. Cooke Trust were Anna C. Cooke and her six children: C. Montague Cooke, Jr., Clarence H. Cooke, George P. Cooke, Richard A. Cooke, Alice C. Spalding, and Theodore A. Cooke. Meetings were held on Thanksgiving Day on Anna’s lanai at her country home at Malaekahana. In June of 1971, Charles M. and Anna C. Cooke Trust, a private foundation, was incorporated in compliance with the Internal

Revenue Code. Charles M. and Anna C. Cooke, Ltd. was formed. In 1972, the first annual report was published by the Trust. Four Trustee meetings per year were scheduled. Past meetings had been held once a year in December at Theodore Cooke's home. The assets of the Trust were transferred to Hawaiian Trust Company, Ltd. to act as a financial agent, manage the endowment portfolio, and act as grants administrator. Prior to this, Clarence Cooke and then Theodore Cooke had managed the portfolio and been grants administrators. The number of Trustees was later increased from five to six so that each family would be represented.

In 1980, the name of Charles M. and Anna C. Cooke, Ltd. was changed to the Cooke Foundation, Limited,

“...recognizing the expanded interests of family members, and wishing to reflect this broadened perspective, we have become the Cooke Foundation, Limited as of July 1, 1980.”

Samuel A. Cooke was made a Trustee in 1973, and when Richard Cooke moved to California in 1989, Samuel Cooke, a member of the fourth generation, was elected president. In 1988, the Hawaii Community Foundation was made grants administrator.

At the 1987 April meeting, the Trustees adopted the policy that each Trustee appoint one or two alternates from their branch of the family to serve in their stead when they were unable to attend a meeting, or in the case of the Trustee's death, to be the successor to the Trustee, subject to the board's approval. The Alternate Trustees receive a copy of the minutes of meetings and attend the last board meeting of each year.

In this way, the Trustees felt that more members of the family would become involved in the Cooke Foundation, Limited.



TRUSTEES & SUCCESSORS

CHARLES M. AND ANNA C. COOKE TRUST AND THE COOKE FOUNDATION, LIMITED.

ORIGINAL TRUSTEES SUCCESSION TRUSTEES

Anna C. Cooke 1920 – D. 1934			
C. Montague Cooke Jr. 1920 – D. 1948	Carolene C. Wrenn T. 1948 – R. 1971	Samuel A. Cooke T. 1973 – R. 2012	Catherine L. Cooke T. 2012 –
Clarence H. Cooke 1920 – D. 1944	Richard A. Cooke Jr. T. 1944 – R. 1998	Lynne Johnson T. 1998 – R. 2014	Gregory C. Wrenn T. 2014 –
George P. Cooke 1920 – D. 1960	Dora C. Derby T. 1971 – R. 1989	Anna Derby Blackwell T. 1989 – R. 2008	Caroline Bond Davis T. 2008 –
Richard A. Cooke 1920 – D. 1941	Dorothea C. Paris T. 1941 – D. 1982	Betty P. Dunford T. 1982 – R. 2004	Elisabeth (Lissa) Dunford T. 2004 –
Alice C. Spalding 1920 – R. 1963	Phillip E. Spalding T. 1963 – R. 1971	Charles C. Spalding T. 1971 – R. 1991	Charles C. Spalding Jr. T. 1991 –
Theodore A. Cooke 1920 – R. 1971	Catherine C. Summers T. 1971 – R. 1993	Dale S. Bachman T. 1993 – R. 2017	Amber Strong Makaiau T. 2017 –

OFFICERS & TRUSTEES



PICTURED (LEFT TO RIGHT)

Gregory C. Wrenn

President, Trustee

Alison Baclig

Alternate Trustee

Charles C. Spalding, Jr.

Vice President, Treasurer, Trustee

Elizabeth (Lissa) Dunford

Vice President, Trustee

Rikki Cooke

Alternate Trustee

Caroline Bond Davis

Vice President, Secretary, Trustee

Dale Bachman

Alternate Trustee

Boyd Davis Bond

Alternate Trustee

James (Toby) King

Alternate Trustee

Nicole Spalding

Alternate Trustee

Amber Strong Makaiau

Vice President, Trustee

Edith Cooke

Alternate Trustee

Robert Cowell

Alternate Trustee

NOT PICTURED

Catherine L. Cooke

Vice President, Trustee

Craig Spalding

Alternate Trustee

Fred Cowell

Alternate Trustee

Juliet Johnson-Moore

Alternate Trustee

ANNA CHARLOTTE COOKE & THE SPIRIT OF GIVING



On April 8, 1927, the Honolulu Academy of Arts (aka Honolulu Museum of Art) had what we would call nowadays a “soft” opening. People streamed in through the front door and dispersed throughout the rooms and courtyards to the melody of Hawaiian serenaders. Flowers filled each of the galleries — *Oriental* to the left and *Occidental* to the right, as they appear to Hawaii on a map. The founder herself, Anna Charlotte Rice Cooke, sat unobtrusively in a chair out of sight of the main entrance, where she could see and hear the delighted reactions of her guests. Her sons and daughter, and their spouses and children, stationed themselves in each of the galleries to welcome those who toured and admired the treasures on display.

Affectionately and respectfully known as “Grandma Cooke,” this description of Anna C. Cooke resting in the shadows, on a day when the newest jewel of the Pacific was unveiled to the public, captures her true essence.

**AN ELEGANT, COMPASSIONATE,
GENEROUS, UNPRETENTIOUS AND
EXCEEDINGLY HUMBLE WOMAN WHO
INSTINCTIVELY UNDERSTOOD THE
SPIRIT OF SELFLESS GIVING,**

Anna Cooke was truly visionary and progressive for the times. Not to be shackled by her gender, she was the first woman in the territory of Hawaii to secure a driver’s license. One can only imagine that her intent was solely for the purpose of driving to elementary schools across the island, carting priceless works of museum art in the backseat, to share with our island keiki.

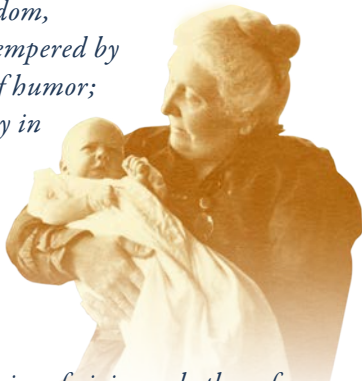
Not to be overlooked is the fact that she successfully raised six of her own children, managing the household with her entrepreneurial husband, all while establishing an art museum, a charitable trust and myriad other pursuits in her leisure time — with little formal training,

**SHE HAD AN UNCANNY AND NATURAL
APTITUDE FOR THE VISUAL ARTS.**

A quiet force to be reckoned with, she went against the advice and admonition of the museum's all-male board of directors at the time, and proceeded with the acquisition of Paul Gauguin's "Two Nudes on a Tahitian Beach." Needless to say, this piece is among the most priceless and coveted paintings in the art world today.

Dora Cooke Derby (d. 2003), granddaughter of Anna C. Cooke and former Cooke Foundation Trustee, boarded with her grandmother the whole of her senior year at Punahou School:

I'll never cease to be grateful for the immense privilege of being with Grandma on a day-to-day basis. My year with her when I was 16, I think, has done much to influence my whole life. Her wisdom, serenity and dignity, tempered by a fine but quiet sense of humor; her sensitivity to beauty in all forms of art and nature; her kindness and concern for the unfortunate; her tact: one could go on and on describing her qualities. She knew the joy of giving, whether of concern and encouragement or in material ways. Her missionary parents received a tiny annual stipend plus a share of the contents of the missionary barrels. Stringent economy, therefore, colored her early years. But the ideal of doing for others was basic to her upbringing and continued throughout her life.



With the Centennial of the Honolulu Museum of Art a few short years away, we celebrate today the 100th Anniversary of yet another of Anna C. Cooke's extraordinary results of selfless giving: the founding of her charitable trust. The rationale behind the establishment of what is now Cooke Foundation, Ltd. was, foremost, the need to give for the betterment of the community; but it was also rooted in her family. Before his death, she and her husband had planned Charles M. Cooke Ltd. and decided that the family would be thoroughly involved. Their five sons and daughter served as trustees from the beginning, with "Grandma" as the leader. Today, 100 years later, the Cooke Foundation continues to be solely governed by the 4th and 5th generations of her descendants.

HER SPIRIT OF GIVING ENDURES TO THIS DAY.

*"Her funeral was a revelation, attended by people of all our races and walks of life: old pensioners, students, laborers, shopkeepers, leaders in business or government, artists — people she had helped in one way or another."
(Dora Derby)*

This article contains excerpts from past Cooke Foundation annual reports, dating from 1997, 2002 and 2008. Posthumous credit is given to former Trustee, Anna Derby Blackwell (d. 2016) who contributed to those previous articles.





ANNA

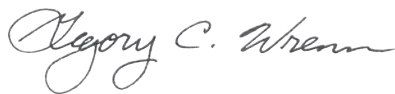
2020 YEAR IN REVIEW

At the start of the new year, the Trustees and staff of the Cooke Foundation, Ltd. were ardently and enthusiastically finalizing plans for a series of summer events to celebrate the Foundation's 100th Anniversary. The cornerstone of Centennial activities would be the surprise announcement of a special one-time award honoring 100 outstanding local nonprofit organizations. At a scheduled birthday gala to take place in June at the Honolulu Museum of Art, the Foundation would unveil The Cooke Centennial Awards, \$1 Million of unrestricted funds shared among these 100 recipients.

Who could have anticipated that we would be faced with a global pandemic never before seen in our lifetimes? As worldwide precautionary measures began unfolding in the spring, the Trustees realized that the summer celebration would neither be appropriate or feasible. They did understand, however, that out of crisis arose a great opportunity. We could still honor and recognize these extraordinary grantees by supporting them at this most critical time. The Trustees expedited payment of \$1 Million in unrestricted funding for immediate use.

For 100 years, successive generations of the Cooke Family have strived to faithfully perpetuate and execute the compassionate and noble intentions of our founder, Anna Charlotte Cooke, through the Cooke Foundation's grantmaking and charitable giving. While we look back at the past 100 years with nostalgia, it is time now to look forward to the next 100 years and resolutely face the challenges that lay ahead. We have unwavering confidence in Hawaii's nonprofit community, knowing that they possess the courage, fortitude and ingenuity to execute their mission *"for the betterment and welfare of the people of Hawaii."* We stand with them, ready to support and invest in their endeavors.

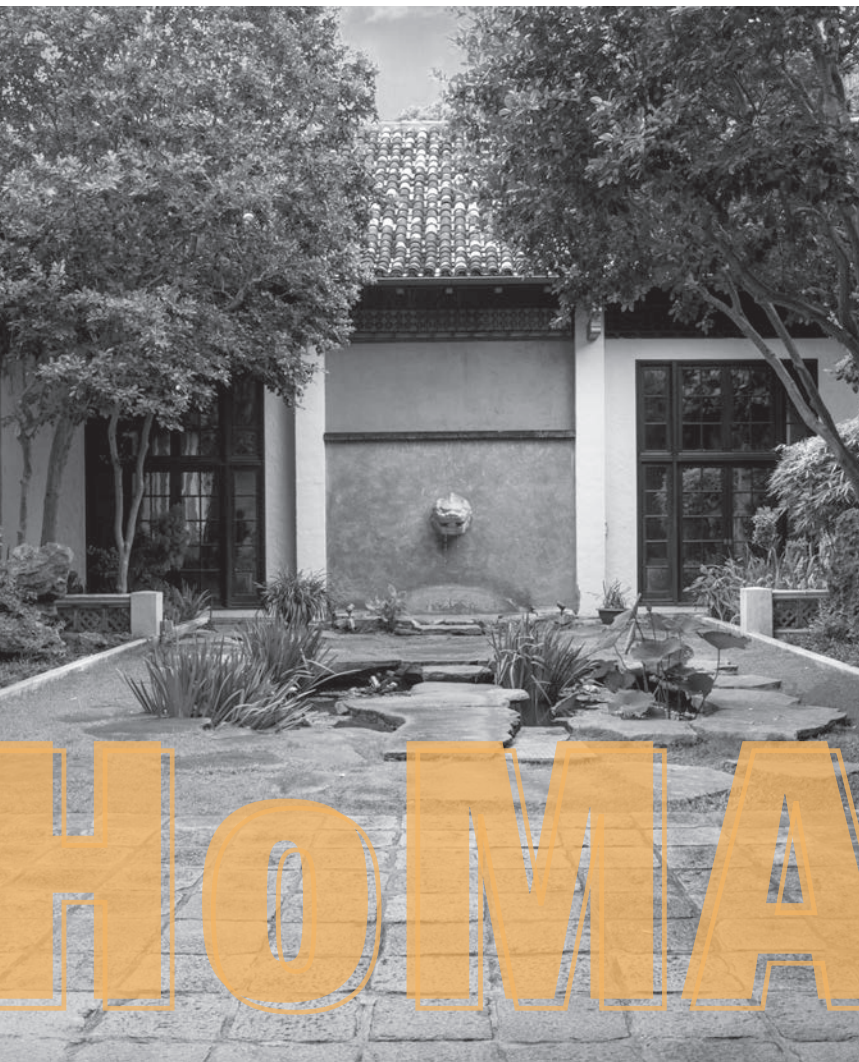
With deep appreciation and admiration, the Trustees of the Cooke Foundation, Ltd. salute the leadership, staff and volunteers of the many organizations that are tirelessly working to ensure a better tomorrow for our island home. Our lives are enriched by the work they do. With gratitude, we thank our partners at the Hawaii Community Foundation for their steadfast guidance and support.



Gregory C. Wrenn
President and Trustee

HONOLULU MUSEUM OF ART

With an eclectic collection of more than fifty thousand pieces, the Honolulu Museum of Art is not only Hawaii's premier art museum, it's among the finest museums for its size in the world. Since its founding by Anna Rice Cooke in 1927, the museum has been a vital part of the Islands' cultural landscape. In addition to its permanent collection, HoMA stages international-caliber special exhibitions and sponsors art education and development programs for youth. The Cooke Foundation supports the museum with an annual gift of over \$100,000 to help realize Anna Cooke's vision for HoMA as an open and accessible resource for the community.



THE NATURE CONSERVANCY HAWAII



Since Sam Cooke helped found the Hawaii chapter of The Nature Conservancy in 1980, TNC has protected the Islands' natural treasures to help people and nature thrive. By actively managing native forests that supply freshwater and shelter endangered species, working with communities to protect coral reefs and fish, and researching the impacts of climate change in Hawaii and on Palmyra Atoll, TNC is developing nature-based solutions to the biggest challenges facing our natural world. With the long-term support of the Cooke Foundation, TNC will continue to safeguard one of the most diverse and fragile ecosystems in the world.



MANOA HERITAGE CENTER

The Manoa Heritage Center began in 1992, when Sam and Mary Cooke purchased land that had been in the Cooke family since 1911. They restored a thousand-year-old heiau, called Kukaoo, on its grounds, planted the land with native Hawaiian species and, in 1996, established MHC. Today the heiau and land is a three-and-a-half-acre “living classroom” where Hawaii’s cultural and natural heritage is preserved through education. With continued support from the Cooke Foundation, MHC will be expanding its programs to include those developed by teenagers for teenagers, so that the stewards of Hawaii’s future will have one foot rooted firmly in its past.



HAWAII SYMPHONY ORCHESTRA

“Hawaii’s orchestra,” a.k.a., the Hawaii Symphony Orchestra, has been performing classical music for the Islands since 1900, making it second-oldest orchestra west of the Rocky Mountains. For 120 years, it has helped to make Honolulu the cosmopolitan, culturally rich city that it has become.

It has played on through wars, economic collapses and now a pandemic; without live audiences, the symphony has kept the music going with Sounds of Resilience, its first live-stream concert series. With help from the Cooke Foundation, the Hawaii Symphony Orchestra will be able to sustain itself until audiences may once again enjoy live music in the Neal. S. Blaisdell Concert Hall.

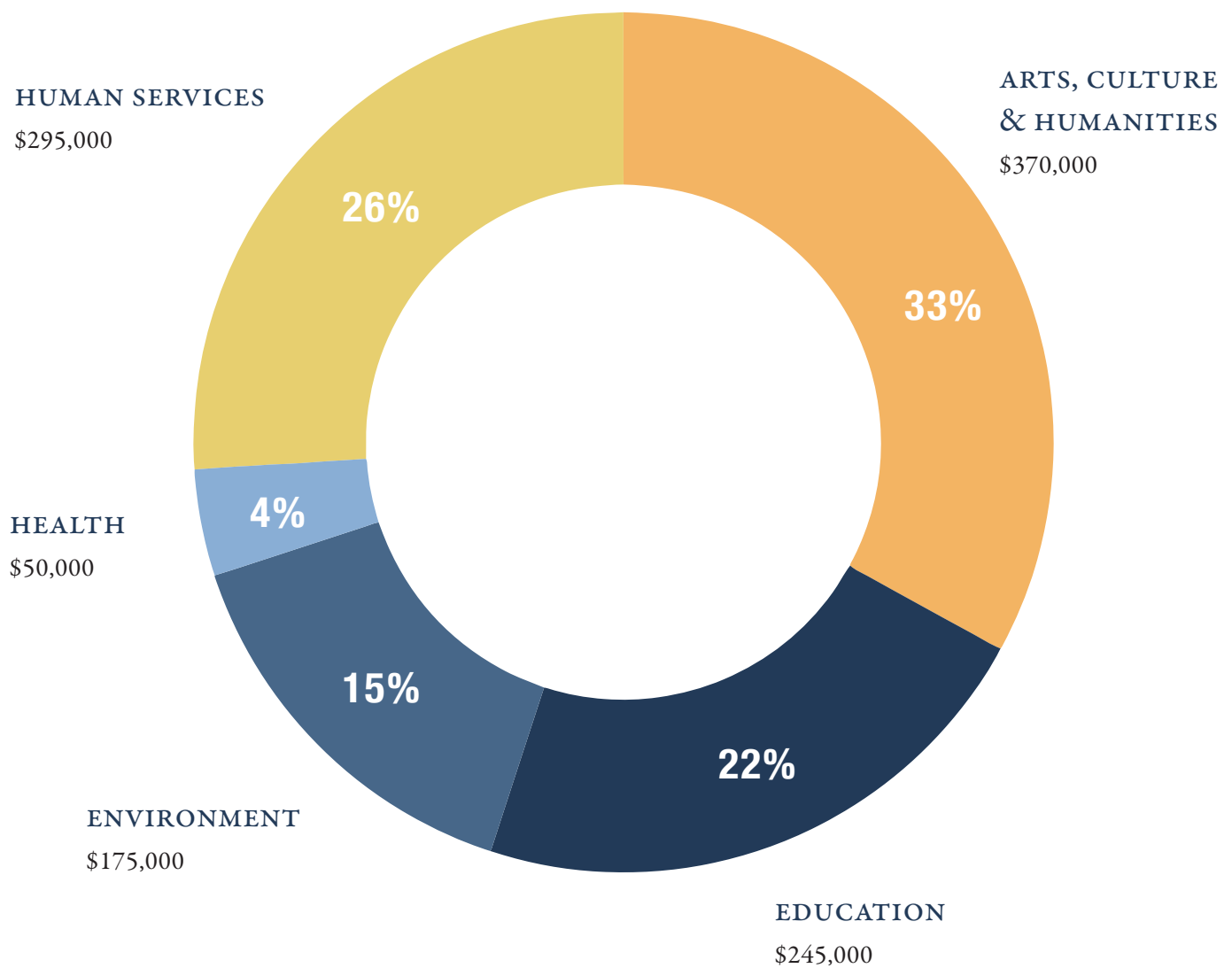


COMPARATIVE SUMMARY

GRANT AND CONTRIBUTION DISTRIBUTIONS,
YEARS ENDED JUNE 30, 2020–2016

YEAR	2020		2019		2018		2017		2016	
Arts, Culture & Humanities	370,000	33%	433,145	40%	368,994	39%	339,500	34.5%	353,825	34.8%
Education	245,000	22%	310,000	28%	261,000	27%	139,000	14.1%	260,720	25.7%
Environment	175,000	15%	167,000	15%	102,985	11%	153,000	15.6%	138,670	13.6%
Health	50,000	4%	—		—		—		—	
Human Services	295,000	26%	180,967	17%	217,600	23%	351,500	35.8%	262,516	25.9%
TOTAL	\$1,135,000	100%	\$1,091,112	100%	\$950,579	100%	\$983,000	100%	\$1,015,731	100%

PERCENT OF TOTAL GRANTS FOR 2020



CENTENNIAL AWARDS

The *Cooke Foundation Centennial Awards* are a one-time award in honor of the Foundation's Centennial. The Foundation seeks to honor and recognize 100 charitable organizations in the State of Hawaii that have contributed substantially to improving the quality of life for the people of Hawaii in a meaningful way. The award consists of a commemorative koa plaque and an unrestricted monetary grant award in the amount of \$10,000 for a total disbursement of \$1M in the year 2020. The *Centennial Award* honorees are all prior grant recipients of the Cooke Foundation, Ltd.



GRANTS FOR 2020

JULY 1, 2019 – JUNE 30, 2020

ARTS, CULTURE & HUMANITIES

PROGRAM

AWAIAULU

Centennial Award – Unrestricted 10,000

BALLET HAWAII

Centennial Award – Unrestricted 10,000

BISHOP MUSEUM

Centennial Award – Unrestricted 10,000

CATHEDRAL CHURCH OF ST. ANDREW

Centennial Award – To support music program 10,000

CHAMBER MUSIC HAWAII

Centennial Award – Unrestricted 10,000

DAUGHTERS OF HAWAII

Centennial Award – Unrestricted 10,000

DIAMOND HEAD THEATRE

Centennial Award – Unrestricted 10,000

EAST-WEST CENTER

Centennial Award – Unrestricted 10,000

FRIENDS OF IOLANI PALACE

Centennial Award – Unrestricted 10,000

HANA ARTS

Centennial Award – Unrestricted 10,000

HAWAII ALLIANCE FOR ARTS IN EDUCATION

Centennial Award – Unrestricted 10,000

HAWAII CRAFTSMEN

Centennial Award – Unrestricted 10,000

HAWAII OPERA THEATRE

Centennial Award – Unrestricted 10,000

HAWAII PERFORMING ARTS COMPANY, LTD.

Centennial Award – Unrestricted 10,000

HAWAII PUBLIC RADIO

Centennial Award – Unrestricted 10,000

HAWAII PUBLIC TELEVISION

FOUNDATION DBA PBS HAWAII

Centennial Award – Unrestricted 10,000

HAWAII SYMPHONY ORCHESTRA

Centennial Award – Unrestricted 10,000

HAWAII YOUTH OPERA CHORUS

Centennial Award – Unrestricted 10,000

HAWAII YOUTH SYMPHONY

Centennial Award – Unrestricted 10,000

HAWAIIAN KAMALII INC.

Centennial Award – Unrestricted 10,000

HAWAIIAN MISSION CHILDREN'S SOCIETY

Centennial Award – Unrestricted 10,000

HISTORIC HAWAII FOUNDATION

Centennial Award – Unrestricted 10,000

HONOLULU ACADEMY OF ARTS

Centennial Award – Unrestricted 10,000

HONOLULU THEATRE FOR YOUTH

Centennial Award – Unrestricted 10,000

HUI NOEAU

Centennial Award – Unrestricted 10,000

LYMAN HOUSE MEMORIAL MUSEUM

Centennial Award – Unrestricted 10,000

MA KA HANA KA IKE BUILDING PROGRAM

Hoi Ia Haloa 20,000

OAHU CHORAL SOCIETY

Centennial Award – Unrestricted 10,000

PACIFIC HISTORIC PARKS

Centennial Award – Unrestricted 10,000

STORYBOOK THEATRE OF HAWAII

Centennial Award – Unrestricted 10,000

UNIVERSITY OF HAWAII FOUNDATION

Centennial Award – In support of the
Art Department at UH Manoa 10,000

UNIVERSITY OF HAWAII FOUNDATION

Centennial Award – In support of the
Culinary Institute of the Pacific at Diamond Head..... 10,000

UNIVERSITY OF HAWAII FOUNDATION

Centennial Award – In support of the
Glass Art Studio at UH Manoa..... 10,000

UNIVERSITY OF HAWAII FOUNDATION

Centennial Award – In support of the
John Young Art Museum..... 10,000

VOLCANO ART CENTER

Centennial Award – Unrestricted..... 10,000

WAIOLI CORPORATION

Centennial Award – Unrestricted 10,000

**TOTAL ARTS, CULTURE
& HUMANITIES..... \$370,000**

EDUCATION

CAPITAL

KUPU

Green Jobs Training Center 30,000

UNIVERSITY OF HAWAII FOUNDATION

John Young Museum of Art Capital Request 25,000

PROGRAM

AFTER-SCHOOL ALL-STARS HAWAII

Centennial Award – Unrestricted 10,000

ASSETS SCHOOL

Centennial Award – Unrestricted 10,000

CAMP HALE KOA ASSOCIATION

Centennial Award – Unrestricted 10,000

COMMON CAUSE EDUCATION FUND

Centennial Award – For Common Cause Hawaii..... 10,000

FRIENDS OF HAWAII VOLCANOES

NATIONAL PARK

Centennial Award – Unrestricted 10,000

FRIENDS OF THE LIBRARY OF HAWAII

Centennial Award – Unrestricted 10,000

GIRL SCOUTS OF HAWAII

Centennial Award – Unrestricted 10,000

HANAHAUOLI SCHOOL

Centennial Award – Unrestricted 10,000

ISLAND SCHOOL

Centennial Award – Unrestricted 10,000

KCAA PRESCHOOLS OF HAWAII

Centennial Award – Unrestricted 10,000

KUPU

Centennial Award – Unrestricted 10,000

LA PIETRA – HAWAII SCHOOL FOR GIRLS

Centennial Award – Unrestricted 10,000

MANOA HERITAGE CENTER

Centennial Award – Unrestricted 10,000

PAIA YOUTH COUNCIL, INC.

Centennial Award – Unrestricted..... 10,000

PUNAHOU SCHOOL

Centennial Award – Unrestricted..... 10,000

ST. ANDREW'S SCHOOLS

Centennial Award – Unrestricted..... 10,000

THINKTECH HAWAII

Centennial Award – Unrestricted..... 10,000

UNIVERSITY OF HAWAII FOUNDATION

Centennial Award – In support of the
Uehiro Academy for Philosophy & Ethics in Education..... 10,000

UNIVERSITY OF HAWAII FOUNDATION

Urgent Student Relief Fund 10,000

TOTAL EDUCATION \$245,000

ENVIRONMENT

PROGRAM

FRIENDS OF HONOLULU

BOTANICAL GARDENS, INC.

Centennial Award – Unrestricted 10,000

FRIENDS OF WAIKIKI AQUARIUM

Centennial Award – In support of Waikiki Aquarium..... 10,000

HAWAII FOREST INSTITUTE

Centennial Award – Unrestricted 10,000

HAWAII NATURE CENTER, INC.

Centennial Award – Unrestricted 10,000

HUI HOOLANA

Hui Hoolana's Native Sanctuary and Seed Bank 15,000

LYON ARBORETUM ASSOCIATION

Centennial Award – Unrestricted 10,000

MALAMA MAUNALUA

Centennial Award – Unrestricted 10,000

MOANALUA GARDENS FOUNDATION, INC.

Centennial Award – Unrestricted 10,000

MOLOKAI LAND TRUST

Centennial Award – Unrestricted 10,000

NATIONAL TROPICAL BOTANICAL GARDEN

Centennial Award – Unrestricted 10,000

PAEPAE O HEEIA

Centennial Award – Unrestricted 10,000

RE-USE HAWAII

Centennial Award – Unrestricted 10,000

THE NATURE CONSERVANCY OF HAWAII

Centennial Award – Unrestricted 10,000

THE NORTH SHORE COMMUNITY LAND TRUST

Centennial Award – Unrestricted 10,000

THE OUTDOOR CIRCLE

Centennial Award – Unrestricted 10,000

THE TRUST FOR PUBLIC LAND

Centennial Award – Unrestricted to the
Trust For Public Land Hawaii..... 10,000

WAIPA FOUNDATION

Centennial Award – Unrestricted..... 10,000

TOTAL ENVIRONMENT \$175,000

HEALTH

PROGRAM

IMUA FAMILY SERVICES

Centennial Award – Unrestricted 10,000

MOLOKAI GENERAL HOSPITAL

Centennial Award – Unrestricted..... 10,000

REHABILITATION HOSPITAL OF THE PACIFIC FOUNDATION

Centennial Award – Unrestricted 10,000

SHRINERS HOSPITAL FOR CHILDREN

Centennial Award – Unrestricted to
Shriners Hospitals for Children – Honolulu 10,000

WAIKIKI HEALTH

Centennial Award – Unrestricted 10,000

TOTAL HEALTH \$50,000

HUMAN SERVICES

PROGRAM

ALOHA HARVEST

Centennial Award – Unrestricted 10,000

AMERICAN RED CROSS – NATIONAL HEADQUARTERS

For Australia Bushfire Relief Efforts..... 5,000

BOY SCOUTS OF AMERICA ALOHA COUNCIL

Centennial Award – Unrestricted 10,000

BOYS & GIRLS CLUB OF HAWAII

Centennial Award – Unrestricted 10,000

COALITION FOR DRUG-FREE HAWAII

Centennial Award – Unrestricted 10,000

FAMILY PROMISE OF HAWAII

Centennial Award – Unrestricted 10,000

FRIENDS OF THE CHILDREN'S JUSTICE CENTERS OF OAHU

Centennial Award – Unrestricted..... 10,000

GOODWILL INDUSTRIES OF HAWAII, INC.

Centennial Award – Unrestricted..... 10,000

HALE KIPA, INC.

Centennial Award – Unrestricted..... 10,000

HAWAII CHILDREN'S ACTION NETWORK

Centennial Award – Unrestricted..... 10,000

HAWAII COMMUNITY FOUNDATION

Centennial Award – Unrestricted..... 10,000

HAWAII COMMUNITY FOUNDATION

Hunger Coalition 10,000

HAWAII COMMUNITY FOUNDATION

Hawaii Resilience Fund..... 10,000

HAWAII FOODBANK

Centennial Award – Unrestricted 10,000

HAWAII INSTITUTE FOR PUBLIC AFFAIRS

Centennial Award – Unrestricted 10,000

**HAWAII ISLAND COMMUNITY
DEVELOPMENT CORPORATION**

Centennial Award – Unrestricted 10,000

HAWAII MEALS ON WHEELS, INC.

Centennial Award – Unrestricted 10,000

HAWAIIAN HUMANE SOCIETY

Centennial Award – Unrestricted 10,000

HELPING HANDS HAWAII

Centennial Award – Unrestricted 10,000

HOOLA NA PUA

Centennial Award – Unrestricted 10,000

**IHS, THE INSTITUTE FOR
HUMAN SERVICES, INC.**

Centennial Award – Unrestricted 10,000

KAUAI FOOD BANK INC.

Centennial Award – Unrestricted 10,000

KAUAI HABITAT FOR HUMANITY

Centennial Award – Unrestricted 10,000

KAWAIAHAO CHURCH

Centennial Award – Unrestricted 10,000

**KOKUA KALIHI VALLEY
COMPREHENSIVE FAMILY SERVICES**

Centennial Award – Unrestricted 10,000

MOILIILI COMMUNITY CENTER

Centennial Award – Unrestricted 10,000

**NORTH KOHALA COMMUNITY
RESOURCE CENTER**

Centennial Award – Unrestricted 10,000

PALAMA SETTLEMENT

Centennial Award – Unrestricted 10,000

YMCA OF HONOLULU, METROPOLITAN OFFICE

Centennial Award – Unrestricted 10,000

YWCA OF OAHU

Centennial Award – Unrestricted 10,000

TOTAL HUMAN SERVICES \$295,000**TOTAL COOKE
FOUNDATION, LTD. \$1,135,000**

**ANNA CHARLOTTE COOKE WAS AN
EXCEEDINGLY HUMBLE WOMAN
WHO INSTINCTIVELY UNDERSTOOD
THE SPIRIT OF SELFLESS GIVING.**

FISCAL YEAR 2021

GRANT APPLICATION GUIDELINES

(EFFECTIVE JULY 1, 2020 THROUGH JUNE 30, 2021)

ELIGIBILITY & PRIORITIES

- The Foundation's priority interests are arts, culture, and humanities; education; environment; and human services. The Foundation may make grants in other areas of interest at the discretion of the Trustees, but unsolicited proposals outside its priority interests will not be considered.
- Applicants must be classified under section 501(c)(3) of the Internal Revenue Code. The Foundation does not make grants to supporting organizations classified under section 509(a)(3) of the Internal Revenue Code.
- Applicants must be in existence for five years based on the IRS ruling date of federal income tax exemption and be in stable financial condition. Applicants that do not meet the five-year eligibility requirement must be sponsored by a Trustee.
- The Foundation does not generally fund loans; endowments; funds for re-granting; conferences, festivals, and similar one-time events; religious programs; activities that have already occurred; scholarships; and grants to individuals or for the benefit of identified individuals.
- Applications from a unit of the University of Hawaii must be submitted through the University of Hawaii Foundation.
- A grantee may not receive more than one grant in any fiscal year (July through June), except that a grantee serving as the fiscal sponsor for another organization may receive a second grant for its own project. Fiscal sponsors are eligible to sponsor multiple projects at a time, including their own; however, the Foundation's guidelines below, regarding ongoing funding and support for two consecutive fiscal years, will apply to fiscally sponsored organizations, as well as organizations serving as a fiscal sponsor.
- The Cooke Foundation encourages Hawaii non-profit organizations to build their long-term sustainability through support from diverse funding sources such as foundation grants, public grants and contracts, individual donations, and earned income. The Foundation generally does not provide ongoing funding, support any one program for more than two consecutive fiscal years, or fund any one organization for more than two consecutive fiscal years.
- The Foundation may choose to fund over a number of years. In the case of a multi-year pledge, payments are released in twelve-month intervals, and each payment is contingent on receipt of a satisfactory progress report.
- Requests for more than \$20,000 must be sponsored by a Trustee.
- Requests for more than \$5,000 should demonstrate that the Cooke Foundation portion of the budget does not exceed 30% of the total project budget.
- The Foundation does not accept incomplete applications or applications from organizations with overdue reports.



APPLICATION PROCEDURES

Online Submission: This application is available for online submission. Your organization must first establish an online account with the Hawaii Community Foundation to access the online application. Please go to <https://nexus.hawaiicommunityfoundation.org/nonprofit> to request an account or, if you already have an account, to access the online application.

Note: If you are requesting an account for the first time, it may take two to three days for you to receive the account information. We recommend that you request your account early to give yourself adequate time to complete the application by the submission deadline. If you are not able to submit your proposal online, please contact Daisy Chung via email at DChung@hcf-hawaii.org or call (808) 566-5503, toll free from neighbor islands (888) 731-3863 ext. 593.

PROPOSAL NARRATIVE

Organization: Describe the organization, including mission and history, year established, geographic reach, staff size, and staff capabilities to conduct the proposed work. (Maximum 3,500 character count, single spaced)

Problem or Opportunity: Clearly describe the problem, need, or opportunity to be addressed by the project. Support your statements with relevant data, research or information. Describe the population that will benefit from the project, including an estimate of size or numbers. (Maximum 5,000 character count, single spaced)

Project Overview: Provide a general overview of the project. Explain why you chose this approach to address the problem or opportunity. Provide a project timeline. If this is an ongoing project provide past results and achievements. (Maximum 4,500 character count single spaced)

Activities and Expected Results: Describe the activities to be performed and the results or goals you expect to achieve. Describe how you will measure if your goals are met. (Maximum 3,500 character count, single spaced)

Funding Plan: Explain the project budget, including adjustments to be made if not all anticipated funding is received. Describe the plan, if any, to continue funding the project after the grant period ends. Requests to the Foundation over \$5,000 may not exceed 30% of the project budget. (Maximum 3,000 character count, single spaced)

ADDENDUM FOR CAPITAL REQUESTS

Capital Campaign: Describe how the capital campaign is being conducted and the experience of board members and staff with capital campaigns. Identify how much funding has been secured as of the date of the proposal. (Maximum 3,000 character count, single spaced)

Construction: Describe the form of site control, including relevant terms of long-term leases or purchase agreements if not under ownership. Describe the status and timeline for design and engineering work and the status of required permits. Provide the source for cost estimates. Describe who will manage the design and construction phases and their experience in this work. (Maximum 2,500 character count single spaced)

ADDITIONAL REQUIRED DOCUMENTS

- Board of Directors list
- IRS 501(c)(3) determination letter (not required if previously applied to the Foundation or if applying through a fiscal sponsor)
- Organization's annual operating budget for the current year
- Organization's balance sheet for the most recently completed fiscal year
- Organization's income statement (or profit/loss statement) for the most recently completed fiscal year. Audited financial statements are preferred but not required. Local units of national organizations must submit local unit financial information
- Project budget showing:
 - Anticipated income (source, amount restrictions, and whether secured or pending)
 - Anticipated expenses (overall expenses, and expenses for which Cooke grant will be used)

If a fiscal sponsor is involved, please upload the following additional files:

- Fiscal sponsor's Board of Directors Resolution authorizing project fiscal sponsorship available at: <http://www.hawaiicommunityfoundation.org/nonprofits/fiscal-sponsor-materials>
- Fiscal Sponsor's Agreement (click to download template) available at: <https://www.hawaiicommunityfoundation.org/grants/fiscal-sponsor-materials>
- Fiscal Sponsor's IRS 501 (c)(3) determination letter
- Fiscal Sponsor's Board of Director's list
- Fiscal Sponsor's annual operating budget for the current year
- Fiscal Sponsor's balance sheet for the most recently completed fiscal year
- Fiscal Sponsor's income statement (or profit/loss statement) for the most recently completed fiscal year. Audited financial statements are preferred but not required. Local units of national organizations must submit local unit financial information.

DEADLINES

APPLICATION DUE DATE

MARCH 1, 2021

CONSIDERED AT TRUSTEE MEETING

MAY 2021

Completed applications must be submitted by 5:00 p.m. HST on the deadline dates indicated above.





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Notes

We recognize the significance of diacritical markings in written Hawaiian as pronunciation guides, but have opted not to use them in this digital report since they display inconsistently across various computer platforms/browsers and do not conform to search engine optimization.

All photographs of Anna Rice Cooke are provided through the courtesy of the Honolulu Museum of Art.