



Cooke Foundation, Limited
ANNUAL REPORT 2025

MISSION STATEMENT

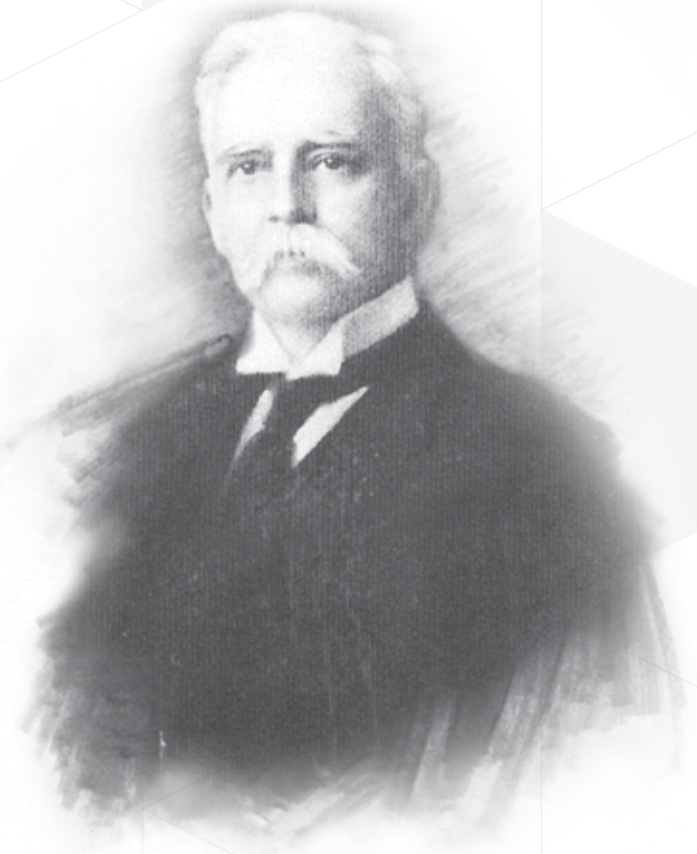
The Cooke Foundation supports worthy endeavors in the community that the family feels will make a significant difference in the betterment and welfare of the people of Hawai'i.



ANNA CHARLOTTE COOKE

(1853–1934)

Photo by Matteo Sandona



CHARLES MONTAGUE COOKE

(1849–1909)

Photo by Jim Carter

On June 1, 1920, the forerunner of the Cooke Foundation, Limited, the Charles M. and Anna C. Cooke Trust, was created by Anna C. Cooke. The purpose of the Trust was:

“ to assure in some measure the continuance of, and also to extend and expand, all worthy endeavors for the betterment and welfare of this community and other communities by gifts and donations to the United States of America, any State, Territory, or any political subdivision thereof, and to corporations now or here after organized and operated exclusively for religious, charitable, scientific, or educational purposes, or for the prevention of cruelty to children or animals...”

The funding for the Trust was 300 shares of Charles M. Cooke, Limited. Anna Charlotte Cooke was born in Honolulu on September 5, 1853, the fifth child of William H. and Mary H. Rice, who were missionaries to the Islands. She grew up on Kauai, and in April of 1874 married Charles Montague Cooke. Charles M. Cooke was born in Honolulu on May 16, 1849, the fifth child of the missionaries Amos S. and Juliette M. Cooke. He died on August 17, 1909. Charles M. Cooke, Ltd. was formed, at Charles' suggestion, by incorporating his and Anna's holdings. He had obtained his considerable assets over the years by first working for Castle and Cooke; by investing in sailing ships carrying sugar, molasses, and rice; by becoming a partner in Lewers and Cooke, Ltd., a lumber company; by acquiring large holdings in Lihue Plantation, Hawaiian Agricultural Company, and C. Brewer Company; and through other investments, such as Hawaiian Electric Company, Mutual Telephone Company, and Ewa Plantation Company. After his retirement in 1894, he and P.C. Jones started Bank of Hawaii in 1897 and, later, Hawaiian Trust Company. In 1898, as Charles was making his will, he wrote to Anna, in California at the time, suggesting that they merge their estates. He did not want his holdings to be made public when he died, as was customary in those times. Additionally, as stated in his will:

“ ...the object of forming said corporation (Charles M. Cooke, Ltd.) was to hold my wife's and my own estate intact for the benefit and enjoyment of our children...”

Charles' will continued that the object of the corporation was also to:

“ ...extend and expand, all worthy endeavors for the betterment and welfare of this community and other communities...”

Anna agreed to this plan, so Charles M. Cooke, Ltd. was formed with one-fifth shares belonging to Anna, and four-fifths to Charles M. Cooke. Clarence H. Cooke, speaking of his father:

“ ...I have often marveled at the clear foresight of father in forming this corporation as a means of holding the family as a unit, each of his children continuing to hold equal interest in ownership. That never could have resulted if a distribution of his holdings had been made at the time of his passing, thus keeping the family together, and continuing the form of investments along the lines that he personally originated...”

Charles M. Cooke, Ltd. was dissolved at the end of 1942, and its assets distributed to its 58 stockholders.

HISTORY

The first Trustees of the Charles M. and Anna C. Cooke Trust were Anna C. Cooke and her six children: C. Montague Cooke, Jr., Clarence H. Cooke, George P. Cooke, Richard A. Cooke, Alice C. Spalding, and Theodore A. Cooke. Meetings were held on Thanksgiving Day on Anna's lanai at her country home at Mālaekahana. In June of 1971, Charles M. and Anna C. Cooke Trust, a private foundation, was incorporated in compliance with the Internal Revenue Code. Charles M. and Anna C. Cooke, Ltd. was formed. In 1972, the first annual report was published by the Trust. Four Trustee meetings per year were scheduled. Past meetings had been held once a year in December at Theodore Cooke's home. The assets of the Trust were transferred to Hawaiian Trust Company, Ltd. to act as a financial agent, manage the endowment portfolio, and act as grants administrator. Prior to this, Clarence Cooke and then Theodore Cooke had managed the portfolio and been grants administrators. The number of Trustees was later increased from five to six so that each family would be represented.

In 1980, the name of Charles M. and Anna C. Cooke, Ltd. was changed to the Cooke Foundation, Limited,

“...recognizing the expanded interests of family members, and wishing to reflect this broadened perspective, we have become the Cooke Foundation, Limited as of July 1, 1980.”

Samuel A. Cooke was made a Trustee in 1973, and when Richard Cooke moved to California in 1989, Samuel Cooke, a member of the fourth generation, was elected president. In 1988, the Hawai'i Community Foundation was made grants administrator.

At the 1987 April meeting, the Trustees adopted the policy that each Trustee appoint one or two alternates from their branch of the family to serve in their stead when they were unable to attend a meeting, or in the case of the Trustee's death, to be the successor to the Trustee, subject to the board's approval. The Alternate Trustees receive a copy of the minutes of meetings and attend the last board meeting of each year. In this way, the Trustees felt that more members of the family would become involved in the Cooke Foundation, Limited.



TRUSTEES & SUCCESSORS

Charles M. and Anna C. Cooke Trust and the Cooke Foundation, Limited.

ORIGINAL TRUSTEES	SUCCESSOR TRUSTEES		
Anna C. Cooke 1920 – D. 1934			
C. Montague Cooke Jr. 1920 – D. 1948	Carolene C. Wrenn T. 1948 – R. 1971	Samuel A. Cooke T. 1973 – R. 2012	Catherine L. Cooke T. 2012 –
Clarence H. Cooke 1920 – D. 1944	Richard A. Cooke Jr. T. 1944 – R. 1998	Lynne Johnson T. 1998 – R. 2014	Gregory C. Wrenn T. 2014 –
George P. Cooke 1920 – D. 1960	Dora C. Derby T. 1971 – R. 1989	Anna Derby Blackwell T. 1989 – R. 2008	Caroline Bond Davis T. 2008 –
Richard A. Cooke 1920 – D. 1941	Dorothea C. Paris T. 1941 – D. 1982	Betty P. Dunford T. 1982 – R. 2004	Elisabeth (Lissa) Dunford T. 2004 –
Alice C. Spalding 1920 – R. 1963	Phillip E. Spalding T. 1963 – R. 1971	Charles C. Spalding T. 1971 – R. 1991	Charles C. Spalding Jr. T. 1991 – R. 2024 Fred Cowell T. 2024 -
Theodore A. Cooke 1920 – R. 1971	Catherine C. Summers T. 1971 – R. 1993	Dale S. Bachman T. 1993 – R. 2017	Amber Strong Makaiau T. 2017 –

OFFICERS AND TRUSTEES



BACK ROW (L-R):

Adam Strong | Alternate Trustee
Amber Strong Makaiau | Vice President and Trustee
Randy Bachman | Alternate Trustee
Gregory C. Wrenn | President and Trustee
Alison Baclig | Alternate Trustee
Fred Cowell | Vice President and Trustee
Hudson Cowell | Alternate Trustee
Cosmo Brossy | Alternate Trustee
Rikki Cooke | Alternate Trustee

FRONT ROW (L-R):

Caroline Bond Davis | Vice President, Secretary, and Trustee
Juliet Johnson-Moore | Alternate Trustee
Betsy Bond Deniston | Alternate Trustee
Nicole Spalding | Alternate Trustee
Elizabeth (Lissa) Dunford | Vice President, Treasurer, and Trustee
Catherine L. Cooke | Vice President and Trustee

NOT PICTURED:

Ian Bond | Alternate Trustee
Edith Cooke | Alternate Trustee
Craig Spalding | Alternate Trustee

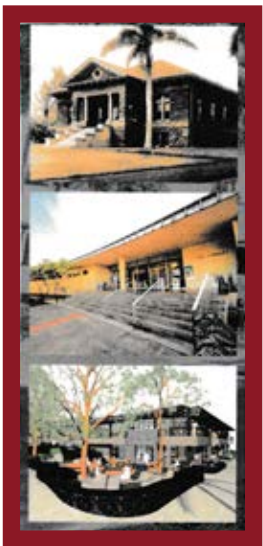
The evolution of the Cooke Libraries and the Mary Kawena Pukui Learning Commons

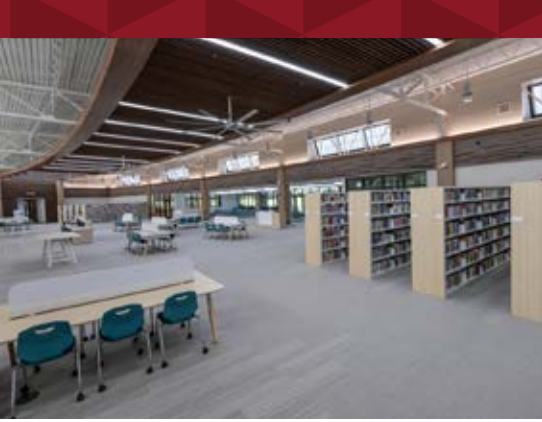


The descendants of Amos Starr and Juliette Montague Cooke have had a profound effect on the history of Punahou School. Since 1847 when their first child, Joseph Platt Cooke IV (c.1860), entered Punahou, 336 Cooke descendants and spouses have attended the School for an aggregated 2,607 years to date, including two current students.

Their fifth child, Charles Montague Cooke (c.1866) married Anna Rice Cooke, and this branch of the family accounts for 156 descendants and spouses, totaling 1,064 of the Cooke years. While many Cooke descendants have played an active role in Punahou's development including as trustees and donors, Charles M. Cooke (a former Punahou Trustee and Treasurer) was noted for his commitment to books and for inspiring the establishment of the first library at Punahou. In 1905, he made a gift to support construction of Punahou's first library, with additional funds for furnishings, stacks and books. Two years later, the first 10 boxes of books arrived and the school's first librarian was hired. The first Cooke Library (now the present day Cooke Hall) opened to the public on April 12, 1909. In 1916, the Cooke family established the Cooke Library Endowment Fund, then added to it in 1941, directing funds toward the upkeep of the library and librarians' salaries. In 25 years, the library's collection grew from 500 usable books to 23,000 volumes, and by 1935, the facility was one of the largest private school libraries in the country.

Half a century later, having outgrown its first library, a new, state-of-the-art Cooke Library was dedicated on January 17, 1965, with Cooke family support. John Lorenz, Deputy Librarian of the Library of Congress, declared Cooke Library to be "second to none" among the nation's college preparatory schools. For more than half a century, Cooke Library served as a cornerstone for education at Punahou, benefitting generations of students. In 2020, as Punahou launched an initiative to reimagine an "Academy Learning Commons," the Cooke Foundation made a leadership pledge of \$1 million to kick off fundraising for the first major building project in the Academy in more than two decades. This momentous gift also came at the centennial of the Cooke Foundation. Punahou subsequently announced that the new facility would





L-R The Cooke Library Collection; Mauka view of the Learning Commons; From left Mrs. Lewers Paris (Dorothea, née Cooke), who laid the cornerstone of the Cooke Library in 1908, her granddaughter Dorothea Dunford, Monica Wrenn, and her grandmother Mrs. Heaton Wrenn (Carolene, née Cooke).

be named after Mary Kawena Pukui, the revered Hawaiian educator, scholar, composer and author. Naming the Learning Commons for an intellectual activist and inspirational teacher recognizes the courage, dedication, creativity and deep care that Mrs. Pukui had for the children of Punahou and Hawai'i.

When the Mary Kawena Pukui Learning Commons opens for the 2026-2027 school year, it will transform the former Cooke Library into a state-of-the-art intellectual hub at the heart of the Academy. The 53,300 sq. ft. facility will include flexible learning spaces and classrooms; design, technology, and engineering labs; emerging technology studios equipped with virtual reality and AI tools; a cafe and culinary food lab; and large wrap-around lanai spaces for students to collaborate and socialize. The Cooke Library Collection of books will be prominently featured, as will the Punahou Archives and a special room dedicated to exhibiting the work of Mrs. Pukui. The Mary Kawena Pukui Learning Commons will be a resource for knowledge and discovery, a center for inquiry and learning, and a gathering place for the community, today and for future generations.

Excerpted from Charles M. Cooke and the Cooke Libraries at Punahou School: A Chronology, Cooke Foundation Leads the Way to the Future (2021), and other articles appearing in Punahou, The Magazine of Punahou School.

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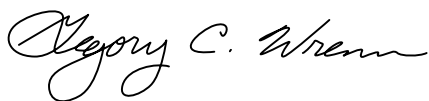


The Trustees of the Cooke Foundation, Ltd. are proud to support the efforts of Hawai'i nonprofit organizations that provide meaningful programs and services and develop innovative ways to maximize their resources. Through grant awards to charitable organizations, the Cooke Foundation invests in and contributes to the well-being of communities throughout our State. In this report, we are pleased to highlight the work of several grantees, which exemplify the variety and impact of the projects funded by the Foundation this year.

As we reflect on the past year, we are reminded that change and uncertainty continue to shape our world in profound ways. At times, the challenges we face—both globally and here at home—can feel daunting. Yet, even amid these complexities, there remains a quiet but enduring strength within our island communities. It is found in the everyday acts of care, in the resilience of individuals and families, and in the unwavering commitment of those who work to uplift others.

Hawai'i's nonprofit organizations continue to serve as a source of hope and stability, meeting critical needs while fostering connection, compassion and opportunity. Their work not only addresses immediate challenges, but also helps to build a stronger, more resilient future for all who call these islands home.

With admiration and heartfelt appreciation, we salute the leadership, staff and volunteers of the countless organizations that are working hard to ensure a better tomorrow for our island home. Our lives are enriched by the work they do. With gratitude, we thank our partners at the Hawai'i Community Foundation for their steadfast guidance and support.



Gregory C. Wrenn
President and Trustee





[Hāna Arts](#), founded in 1991, provides arts and culture education and events for residents of East Maui. Serving keiki through kūpuna, the organization offers programs in visual arts, performing arts, and cultural education that blend traditional Hawaiian culture with contemporary creative practices. Hāna Arts' programs foster creativity and connection in one of Hawai'i's most rural and isolated communities.

A grant from the Cooke Foundation supported the “Hāna Arts Academy,” a program created to address the limited access to arts education and career readiness opportunities facing Hana youth. The need for the program became even more urgent following the impacts of the 2023 Maui wildfires, which highlighted the importance of safe spaces for healing, self-expression, and resilience. During the grant period, the Academy provided year-round arts and cultural education to approximately 380 PreK–12 students through

instruction in visual arts, theater, hula, Tahitian dance, ceramics, Hawaiian cultural arts, and a new wa'a program that connected students to culture and environmental stewardship. The Academy provides access to high-quality arts education while helping Hāna youth build the creativity, leadership, and cultural connections needed for future success.



KAUA'I INDEPENDENT FOOD BANK



For more than 30 years, [Kaua'i Independent Food Bank](#) (KIFB) has stood beside island 'ohana to ensure no one faces hunger alone. Each year, KIFB distributes more than 300,000 pounds of nutritious food, the equivalent of over 250,000 meals, to keiki, families, kūpuna, and individuals across Kaua'i and Ni'ihau.

KIFB's Keiki Café Program provides nutritious snacks to children attending after-school and summer programs across the island. After serving 611 children in 2024, a Cooke Foundation grant allowed KIFB to scale up its services to meet the rise in demand and serve 717 children in 2025, an increase of more than 17%. Many of the families KIFB serves work multiple jobs and still struggle to make ends meet. Every snack KIFB provides, then, is more than food. It is a reminder that their keiki are seen, cared for, and supported by a community that believes in their future.



LYMAN HOUSE MEMORIAL MUSEUM



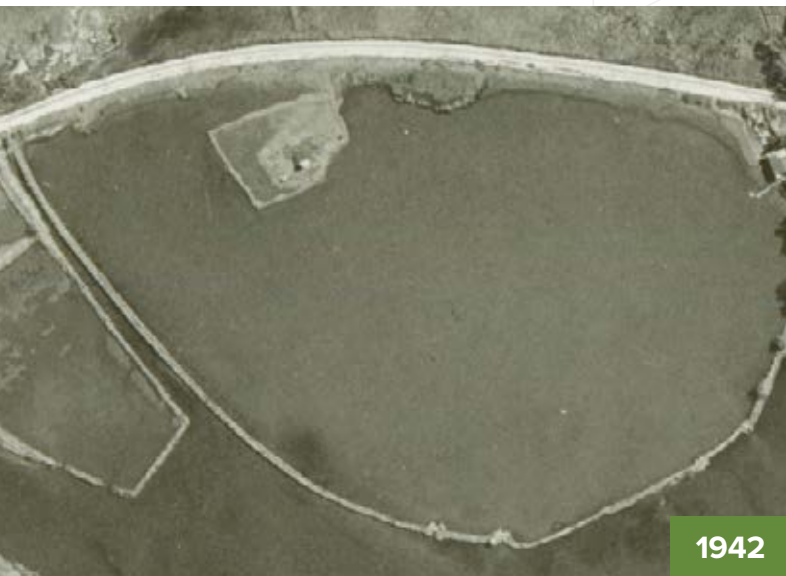
[The Lyman House Memorial Museum](#) has been sharing the story of Hawai'i and its people since 1931. Visitors can explore the historic Lyman Mission House, built in 1839 and recognized as the oldest frame structure on Hawai'i Island, as well as museum exhibits featuring Hawai'i's natural, cultural, and social history. Through guided tours, hands-on workshops, educational programs, special exhibitions, and archival research services, the museum serves as an important community resource for residents and visitors of all ages.

With support from the Cooke Foundation, the museum undertook critical restoration work to preserve the historic Lyman Mission House and ensure it could continue safely

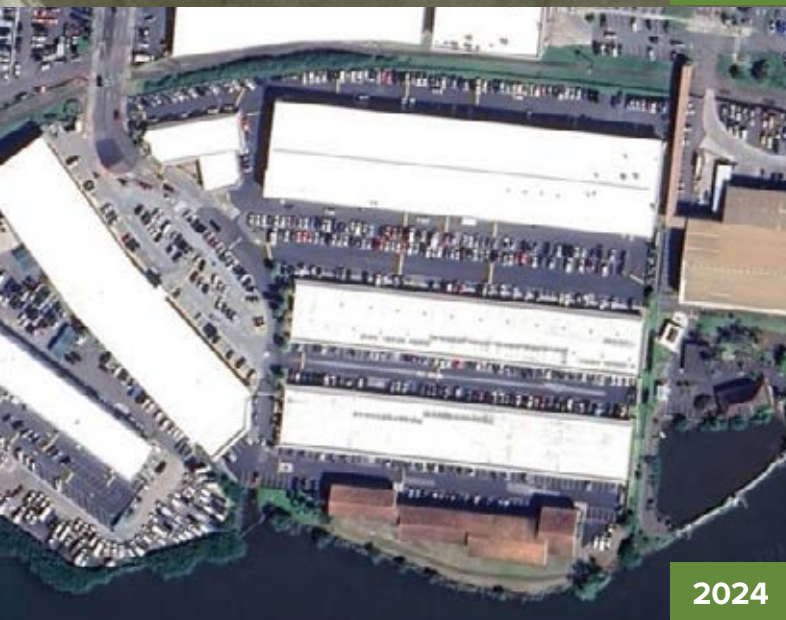
welcoming visitors. The project addressed a deteriorating stone foundation wall, damaged lanai decking, and other structural issues that threatened visitor access and the long-term preservation of one of Hawai'i Island's significant historic sites. As a result of the completed renovations, the Mission House is now more stable and secure, previously restricted areas have been restored for public use, and visitors can once again experience more of the site's rich history through guided tours. The improvements are expected to protect the building for decades to come, helping preserve this unique chapter of Hawai'i's history for future generations.



MĀLAMA PA‘AKEA O WAIMALU



1942



2024

Mālama Pa‘akea o Waimalu (MPOW) works with community partners to restore and protect the last remaining Royal Fishponds of Pu‘uloa, in the area also known as Pearl Harbor. Constructed over 400 years ago, the fishpond complex stretches two miles from Waimalu to Kalauao and is the legacy of Mō‘i Wahine Kalanimanu‘ia, the second female ruler of Oahu. MPOW and its partner organizations co-steward sacred sites including Loko I‘a Pā‘aiau and Loko I‘a Pa‘akea by providing cultural preservation, environmental restoration, education, and community engagement.

With the change in land use from ‘Aiea to Waimalu rapidly erasing ancient history, MPOW and its partner organizations identified the need for a comprehensive historical archive to preserve the stories of the Royal Fishponds and to document restoration efforts. A grant from the Cooke Foundation and community support allowed MPOW volunteers and researchers to gather materials from archives, libraries, oral histories, community collections and community events to create an extensive physical and [digital archive](#). The project engaged more than 500 multi-generational community members and resulted in a living and publicly accessible archive containing over 722 photographs, maps, documents, stories, and videos. By preserving and sharing this knowledge, the project reconnects the community to its ancient significance, strengthens ongoing restoration efforts, and increases worldwide awareness of Pu‘uloa’s Native Hawaiian cultural and historical significance.

COMPARATIVE SUMMARY

Grants and Contribution Distributions, Years Ended June 30, 2025–2021.

YEAR	2025		2024		2023		2022		2021	
Arts, Culture & Humanities	\$572,150	41%	\$509,311	33%	\$684,999	46%	\$731,188	47%	\$826,996	52%
Education	\$424,300	30%	\$514,000	34%	\$235,000	17%	\$331,000	21%	\$304,140	19%
Environment	\$116,400	8%	\$123,716	8%	\$140,000	9%	\$190,000	12%	\$153,500	10%
Human Services	\$288,500	21%	\$373,339	25%	\$415,980	28%	\$304,000	20%	\$293,870	19%
TOTAL	\$1,401,350	100%	\$1,520,366	100%	\$1,475.979	100%	\$1,556,588	100%	\$1,578,506	100%

PERCENTAGE OF TOTAL GRANTS 2025

ARTS, CULTURE & HUMANITIES

41%
(\$572,150)

EDUCATION

30%
\$424,300

TOTAL
\$1,401,350

HUMAN SERVICES

21%
\$288,500

ENVIRONMENT

8%
\$116,400

2025 FOUNDATION GRANTS

ARTS, CULTURE & HUMANITIES

ORGANIZATION	PROJECT DESCRIPTION	CAPITAL	PROGRAM
Chamber Music Hawai'i	Chamber Music Hawai'i 2024-25 Season		\$15,000
Downtown Art Center	Downtown Art Center's Art Exhibitions for FY 2026		\$20,000
Hawai'i Council for the Humanities	Try Think - 2025		\$14,000
Hawai'i Symphony Orchestra	Hawai'i Symphony Orchestra 2025-2026 Season		\$30,000
Hawai'i Youth Symphony Association	Envisioning a Hawai'i where Music is A Right		\$15,000
Hawaiian Legacy Foundation	Eddie Kamae Songbook Translation and Education Outreach		\$10,000
Historic Hawai'i Foundation	Preservation Trades Training: Wooden Window Maintenance & Repair		\$10,000
Honolulu Museum Of Art	Annual grant - unrestricted general support		\$100,000
Honolulu Museum Of Art	HoMA Beretania Campus Capital Improvements (pmnt 5 of 5)	\$200,000	
Lyman House Memorial Museum	Lyman Mission House Restoration	\$20,000	
Mānoa Heritage Center	Annual grant - unrestricted general support		\$50,000
Mountain View Elementary School	Ko Pele Huakai Ana - Mountain View Elementary School		\$5,000
The Sewing Hui	Christmas Stockings for Keiki		\$3,150
University Of Hawai'i Foundation	New and Traditional Korean Music in Honolulu: A Collaboration Between the University of Hawai'i Department of Music, Hawai'i Symphony, and Seoul National University College of Music		\$20,000
University Of Hawai'i Foundation	Blackness Belonging HI		\$20,000
University Of Hawai'i Foundation	The Mānoa Mirror, a new student-led and mobile-first community news organization in Hawai'i, aimed at deepening and broadening the state's public discourse		\$20,000
Young Of Heart Workshop	Ho'omau Na Maka o ka 'Āina		\$20,000
SUBTOTAL		\$220,000	\$352,150
ARTS, CULTURE & HUMANITIES TOTAL			\$572,150

2025 FOUNDATION GRANTS

EDUCATION			
ORGANIZATION	PROJECT DESCRIPTION	CAPITAL	PROGRAM
Acton Digital Inc.	Empowering Native Hawaiian Youth and Kupuna Through Education and Technology		\$10,000
DOE - Kalāheo High School	Hale Halawai Project		\$5,000
Hale Halawai Ohana O Hanalei	Junior Leaders Program (JLP)		\$10,000
Hāna Arts	Hāna Arts Academy		\$20,000
Hanahau'oli School	Annual grant - unrestricted general support		\$50,000
Hawai'i Institute of Pacific Agriculture	Kohala Agri-Advocates: Growing Leaders, Shaping Policies by the Hawai'i Institute of Pacific Agriculture		\$17,000
Hawai'i Nature Center Inc.	Hawai'i Nature Center School Programs- Engaging Title 1 K-6 Students		\$15,300
Hawaiian Volcano Education And Resilience Institute	Youth Development for Disaster Resilience		\$15,000
Innovations Public Charter School	Growing Beauty and Learning: Edible Gardens at Innovations PCS Middle School		\$5,000
Island School	Ho'oulu I Ke Ola O Na Pua: "To enrich the lives of children"		\$15,000
Kaua'i Robotics Alliance	Kaua'iBots FIRST Robotics Program		\$4,000
Parker School	Broadening Foundations for Excellence	\$20,000	
Punahou School	Punahou School Academy Learning Commons	\$200,000	
University Of Hawai'i Foundation	Empowering Maui Farmers: Diversifying Agriculture for Economic Recovery and Resiliency		\$20,000
When We Shine Foundation	Building a Strong Foundation in Early Childhood Education: What's Missing?		\$18,000
SUBTOTAL		\$220,000	\$204,300
EDUCATION TOTAL		\$424,300	

2025 FOUNDATION GRANTS

ENVIRONMENT			
ORGANIZATION	PROJECT DESCRIPTION	CAPITAL	PROGRAM
808 Cleanups	Expanding Stewardship Opportunities for All		\$20,000
Malama Pa'akea O Waimalu	Documenting the Royal Fishponds of Pu'uloa		\$7,900
Moloka'i Land Trust	Annual grant - unrestricted general support		\$25,000
Ocean Alliance Project	KoaView: A Community Based Approach to Coral Restoration and Ecological Monitoring		\$20,000
Parts Per Trillion Foundation	Little Fire Ant Detector Dog Project		\$5,000
The Nature Conservancy Of Hawai'i	Annual grant - unrestricted general support		\$25,000
University Of Hawai'i Foundation	Fish Pono- Save Our Reefs		\$13,500
SUBTOTAL			\$116,400
ENVIRONMENT TOTAL			\$116,400

2025 FOUNDATION GRANTS

HUMAN SERVICES			
ORGANIZATION	PROJECT DESCRIPTION	CAPITAL	PROGRAM
Aloha Diaper Bank	Essentials (Diapers, Wipes, Potty Kids) for Vulnerable Children		\$10,000
Feeding Hawai'i Together	Expanding Capacity to Meet Growing Food Insecurity		\$20,000
Friends Of The Children's Justice Center Of Oahu	Ho'ola Na Manao (Hope and Healing Project)		\$10,000
Hawai'i Foodbank	Food 4 Keiki School Pantry Program		\$20,000
Honolulu Civil Beat Inc.	Economic Inequality Reporting (Year 1)		\$20,000
Kaua'i Food Bank Inc.	Keiki Cafe		\$10,000
Kaua'i Habitat For Humanity	Partial Funding for (3) AmeriCorps FT Positions - Construction & Homeowner Services		\$18,000
Kupu	Kupu Community Program		\$20,000
Neighborhood Housing Community Development Corporation	Beyond Housing Program		\$20,000
Palama Settlement	Palama Settlement Community Services: Combating Food Insecurity		\$15,000
Rotary District 5000 Foundation	Centennial Park Waikiki Phase 2 Construction Project	\$20,000	
The Episcopal Church In Hawai'i	Renovation of the Preaching Station at Church of the Holy Cross, at Malaekahana, Hawai'i	\$10,000	
UVSC	Financial Assistance Program for Low-Income Cancer Patients		\$15,500
Hospice of Hilo	Family Centered Community Grief Support for East Hawai'i		\$20,000
Hāmākua Youth Foundation	Hāmākua Youth Center		\$20,000
Ma Ka Hana Ka 'Ike Building Program	Ma Ka Hana Ka 'Ōlelo Hawai'i		\$20,000
Ultimate Hawaiian Trail Run Foundation Inc	Keala Kids: Youth Mental and Physical Health Prevention Programs		\$20,000
SUBTOTAL		\$30,000	\$258,500
HUMAN SERVICES TOTAL			\$288,500

TOTAL COOKE FOUNDATION, LTD. \$1,401,350

GRANT APPLICATION GUIDELINES

MISSION

The Cooke Foundation supports worthy endeavors in the community that the family feels will make a significant difference in the betterment and welfare of the people of Hawai'i.

ELIGIBILITY AND PRIORITIES

- The Foundation's priority interests are arts, culture, and humanities; education; environment; and human services. The Foundation may make grants in other areas of interest at the discretion of the Trustees, but unsolicited proposals outside its priority interests will not be considered.
- Applicants must be classified under section 501(c)(3) of the Internal Revenue Code or must apply through a fiscal sponsor with 501(c)(3) status. The Foundation does not make grants to supporting organizations classified under section 509(a)(3) of the Internal Revenue Code.
- The Foundation does not generally fund loans; endowments; funds for re-granting; conferences, festivals, and similar one-time events; religious programs; activities that have already occurred; scholarships; and grants or direct cash payments to individuals or for the benefit of identified individuals.
- Applications from a unit of the University of Hawai'i must be submitted through the University of Hawai'i Foundation.
- A grantee may not receive more than one grant in any fiscal year (July through June), except that a grantee serving as the fiscal sponsor for another organization may receive a second grant for its own project. Fiscal sponsors are eligible to sponsor multiple projects at a time, including their own; however, the Foundation's guidelines below, regarding ongoing funding and support for two consecutive fiscal years, will apply to fiscally sponsored organizations, as well as organizations serving as a fiscal sponsor.
- The Foundation encourages Hawai'i nonprofit organizations to build their long-term sustainability through support from diverse funding sources such as foundation grants, public grants and contracts, individual donations, and earned income. The Foundation generally does not provide ongoing funding, support any one program for more than two consecutive fiscal years, or fund any one organization for more than two consecutive fiscal years.
- The Foundation may choose to fund over a number of years. In the case of a multi-year pledge, payments are released in twelve-month intervals, and each payment is contingent on receipt of a satisfactory progress report.
- The Foundation generally awards grants up to \$20,000. The Foundation will accept applications for more than this amount; however, awards over \$20,000 are rare. The Foundation no longer requires Trustee sponsorship for applications.
- Requests for more than \$5,000 should demonstrate that the Cooke Foundation portion of the budget does not exceed 30% of the total project budget.
- The Foundation does not accept incomplete applications or applications from organizations with overdue reports.

The Cooke Foundation offers applications for program and capital grant requests throughout the year. The Foundation also offers its Beautification Awards on a biennial basis, in recognition of work done to enhance Hawai'i public and charter schools' campuses. Grant Application Guidelines, deadlines, and information about both programs can be found on the Cooke Foundation website: www.cookefoundationlimited.org

GRANT APPLICATION GUIDELINES

APPLICATION PROCEDURES

Applications must be submitted online through Hawai'i Community Foundation's Grants Portal. New users may register for an account here:

https://Hawaiiicf.smartsimple.com/s_Login.jsp

Registered users may log in to their account to submit an application. Please give yourself adequate time before the submission deadline to access the system and familiarize yourself with the application process and requirements.

For assistance with the online application process, please submit a support ticket at:

<http://hawaiiicommunityfoundation.org/ticket>

INSTRUCTIONS

- Only complete and timely applications will be accepted.
- The online application has fillable boxes with character limits. The character counts in MS Word may not match the character counts in the application. If you cut and paste your work into the application, please be sure your text fits the space provided.
- The online application accepts diacritical markings in written 'Ōlelo Hawai'i.

CONTACT INFORMATION

If you have questions about the guidelines or the application process, please contact Elizabeth Lentz-Hill at elentzhill@hcf-hawaii.org or (808) 566-5543

Photo Note: Pictures on pages 9 and 21 feature past Cooke Foundation grant recipients Camp 'Ānuenue, Hawai'i Institute of Pacific Agriculture, and Hui No'eau Visual Art Center.





“The enduring strength within our island communities is found in the everyday acts of care, in the resilience of individuals and families, and in the unwavering commitment of those who work to uplift others.”

— Gregory C. Wrenn, President, Cooke Foundation, Ltd.

Cooke Foundation, Limited

827 Fort Street Mall Honolulu, HI 96813-4317

Phone (808) 537-6333 | Fax (808) 521-6286

www.cookefoundationlimited.org